

**BIDDERS CONFERENCE
TREATMENT SERVICES
NORTHERN DISTRICT OF
CALIFORNIA
AUGUST 14, 2009**

MISSION STATEMENT FOR TREATMENT SERVICES FOR THE NORTHERN DISTRICT OF CALIFORNIA

- ▶ The U.S. Probation and Pretrial Offices for the Northern District of California strive to procure and maintain quality treatment services for federal defendants and offenders who are ordered by the court to participate in substance abuse, mental health or sex offender-specific treatment. Our goal is to work closely with treatment providers to identify the most appropriate services, and to administer them in a fiscally responsible manner, in an effort to both reduce recidivism, and to address the treatment needs of this population. Together we can make a positive difference in the lives of those we serve.

DEADLINES

- ▶ RFP SUBMISSION DATE – AUGUST 28, 2009, no later than 4:00 pm at U.S. Probation, 450 Golden Gate Ave., San Francisco, CA 17th floor
- ▶ VENDOR SITE VISITS – SEPTEMBER 1 – 25, 2009
- ▶ BLANKET PURCHASE AGREEMENT AWARDS OCTOBER 1, 2009

PIGGYBACKING

The BPA contains language in Section C which allows for Probation and Pretrial and the Federal Bureau of Prisons (BOP) to utilize services from a vendor on a BPA without going through their own competitive process. Agreements awarded by chief probation or pretrial services officers are issued for the use of federal defendants and offenders. There is no need for separate agencies to solicit for identical services provided by the same vendors. The process of using another agency's agreement is called piggybacking.

PIGGYBACKING

- ▶ Although the BOP has the option to utilize our BPA's, they have chosen to procure treatment services separately from our agreements.

ESTIMATED MONTHLY QUANTITIES (EMQS)

- ▶ Section B of RFP
- ▶ Only respond to items requested in Section B
- ▶ EMQs are only estimates and the government is not bound by this number.
- ▶ Factor “no shows” into pricing (average no show rate is 5-7%)

LENGTH OF BPA

- ▶ Blanket Purchase Agreements are for one year (2010) with the option of two – single year extensions (2011, 2012)
- ▶ When considering prices for each year on Section B, please factor in possible increases for operational expenses, as prices become fixed once they are submitted in Section B

REVIEW OF PROPOSALS

- ▶ PROPOSALS WILL BE REVIEWED BY A TEAM OF OFFICERS AND WILL CONSIDER THE FOLLOWING CRITERIA FOR THE TECHNICALLY ACCEPTABLE STANDING:
 - Did offerer follow instructions in Section B and L of RFP?
 - Can the offerer meet all requirements of Sections C,E,F, and G of RFP?
 - The Pass/Fail format found in Section M is used
 - Ranking of technically acceptable by lowest priced bid
 - Site visits to confirm technical acceptability

CRITERIA FOR SELECTION

- ▶ **LOWEST PRICE**
- ▶ **TECHNICALLY ACCEPTABLE**
 - Technically acceptable are ranked by cost, with least expensive being first choice, followed by the next least expensive, and so forth.

FISCAL RESPONSIBILITY

- ▶ IN KEEPING WITH OUR MISSION STATEMENT, THE ND/CA WILL STRIVE TO PROCURE TREATMENT SERVICES FOR FEDERAL DEFENDANTS AND OFFENDERS EFFECTIVELY AND EFFICIENTLY.
- ▶ AS THE NUMBER OF DEFENDANTS AND OFFENDERS IN NEED OF TREATMENT SERVICES INCREASES, WE MUST CONSIDER MEASURES TO ENSURE THAT THERE ARE SUFFICIENT RESOURCES TO COVER THE NEEDS OF THIS POPULATION.

FISCAL RESPONSIBILITY

- ▶ The ND/CA welcomes the availability of community resources, and greatly appreciates our vendors who extend community bed space or other reduced rate services to federal defendants and offenders.

DAC/MH OUTPATIENT

- ▶ OFFICERS WILL LOOK AT EACH CASE INDIVIDUALLY TO DEVELOP THE MOST APPROPRIATE TREATMENT REFERRAL PLAN
 - USE OF GROUP, INDIVIDUAL, AND COGNITIVE PROCESSES WILL BE CONSIDERED, WITH ESTABLISHED REVIEW DATES TO DETERMINE ONGOING TREATMENT NEEDS
 - DRUG TESTING PHASE WILL BE BASED ON RISK/NEEDS OF CASE

RESIDENTIAL TREATMENT

- ▶ OFFICERS WILL STAFF ALL CASES UNDER CONSIDERATION FOR RESIDENTIAL TREATMENT WITH A SPECIALIST AND CONTRACTS ADMINISTRATOR
- ▶ LENGTH OF TREATMENT WILL BE APPROVED INITIALLY FOR 90 DAYS. ADDITIONAL TIME IN TREATMENT MUST BE APPROVED BY SPECIALIST/CONTRACTS ADMINISTRATOR.

SEX OFFENDER TREATMENT

- ▶ SEX OFFENDER SPECIFIC EVALUATION REFERRALS WILL BE STAFFED BETWEEN OFFICER AND PROVIDER TO DETERMINE TYPE OF TESTING TO BE INCLUDED
- ▶ LENGTH OF TREATMENT WILL NOT ROUTINELY EXTEND THROUGH THE FULL TERM OF SUPERVISION. ROUTINE STAFFING BETWEEN THE OFFICER AND PROVIDER WILL OCCUR TO DETERMINE AN APPROPRIATE COMPLETION DATE.

SITE VISITS

- ▶ 1-3 VENDORS WILL BE SELECTED FOR EACH CATCHMENT AREA FOR EACH PROGRAM TYPE (SEX OFFENDER, DAC/MH, RESIDENTIAL)
- ▶ U.S. PROBATION RESERVES THE RIGHT TO SELECT 1, 2 OR 3 VENDORS FOR EACH CATCHMENT AREA

SITE VISITS

- ▶ LOWEST PRICED, TECHNICALLY ACCEPTABLE OFFERERS WILL BE CONTACTED ONCE ALL OFFERS HAVE BEEN CONSIDERED AND REVIEWED TO SCHEDULE SITE VISIT WHICH WILL OCCUR BETWEEN SEPTEMBER 1-25TH.

AWARD OF BLANKET PURCHASE AGREEMENTS

- ▶ BLANKET PURCHASE AGREEMENTS WILL BE AWARDED BY OCTOBER 1, 2009.
- ▶ SELECTED VENDORS WILL RECEIVE AWARD LETTERS AND THE BLANKET PURCHASE AGREEMENT ALONG WITH SUPPORTING INFORMATION/DOCUMENTS

POST AWARD CONFERENCE

- ▶ THE POST AWARD CONFERENCE HAS BEEN SCHEDULED FOR OCTOBER 23,2009 AT 9:30 A.M. DETAILS CONCERNING THIS CONFERENCE WILL BE INCLUDED WITH THE AWARD PACKET TO SELECTED VENDORS.

NORTHERN DISTRICT OF CALIFORNIA VENDOR WEBSITE

- ▶ VENDORS NOW HAVE AN INFORMATIONAL SITE CONNECTED TO THE WEBSITE FOR THE NORTHERN DISTRICT OF CALIFORNIA AT:
WWW.CANP.USCOURTS.GOV

NORTHERN DISTRICT OF CALIFORNIA VENDOR WEBSITE

- ▶ SITE WILL BE ROUTINELY UPDATED WITH:
 - IMPORTANT DATES
 - CURRENT INFORMATION RELATED TO TREATMENT SERVICES IN THE ND/CA
 - TRAINING INFORMATION REGARDING BEST PRACTICES, DRUG TESTING, ETC.

NORTHERN DISTRICT OF CALIFORNIA VENDOR WEBSITE

- ▶ PROSPECTIVE VENDORS AND CONTRACTED VENDORS ARE ENCOURAGED TO USE THIS SITE FOR LATEST INFORMATION REGARDING OUR TREATMENT SERVICES PROGRAM

**WE APPRECIATE
ALL YOU DO!**