

**VENDOR
POST -AWARD
CONFERENCE**

CONTRACT CYCLE 2013-2015

Wednesday, October 10, 2012

9:30am – 12:00pm

WELCOME –
CHIEF YADOR HARRELL, U.S. PROBATION
OFFICE AND CHIEF ROY SAENZ, U.S.
PRETRIAL SERVICES OFFICE



INTRODUCTION OF U.S. PROBATION/PRETRIAL SERVICES STAFF INVOLVED IN CONTRACTING

- U.S. Probation Officer Specialist Nicole Fairchild (Oakland)
- U.S. Probation Officer Specialist Jennifer James (San Francisco)
- U.S. Probation Officer Specialist Esmerelda (Pam) Gupton (San Jose)
- U.S. Probation Officer Specialist Christine Butera-Ortiz (Santa Rosa)
- U.S. Pretrial Services Officer Specialist Gelareh Farahmand (San Francisco)
- Administrative Assistant Lenayda Estrella (U.S. Probation Office, San Francisco)
- Budget/Procurement Manager Joe Rosalez (U.S. Probation Office, San Francisco)
- Administrative Assistant Karen Sullivan (U.S. Pretrial Services Office, Oakland)



REFERRAL PACKET

- At a minimum, USPOs/USPTSOs should be providing you with the following when making an initial referral:
 - -*Treatment referral letter* (in lieu of PSR, but should include similar information, including a photograph of the client)
 - -*Signed release of information*
 - -*Program plan* authorizing services
 - -*Any previous psychological evaluations* (if applicable)
 - -*Copy of the last MTR and discharge summary* (if transferring from another provider)



TREATMENT

- In lieu of formal 2011 or 5011 “assessments” we have recently been requesting 1-2 sessions of 2010 or 6010, and then treatment recommendations (which you may provide via email, voice mail message, etc.), if any (saves you time, and saves us money)
- When necessary, you can still request and we can authorize a 2011 or 5011 assessment



TREATMENT (CONT'D)

- Assessments/Evaluations – When are they due?
 - 2011 and 5011 (Substance Abuse and Mental Health Assessments) – due 10 calendar days after face to face contact with the client (RFP, pages C-25 and C-38, respectively)
 - 5010, 5020 and 5030 (Psychological/Psychiatric Evaluations) – due 10 business days after completion of the service (RFP, page C-35)
 - 5012 (Sex Offense Specific Evaluation) – due 10 business days after completion of examination (RFP, page C-44)
 - 5021 and 5025 (PPG/VRT) – due 10 business days from date of exam (RFP, page C-51)
 - 5022 and 5023 (Polygraph testing) – due 10 calendar days after date of exam (RFP, page C-53)



TREATMENT (CONT'D)

○ Length of Sessions

According to the RFP and our Administrative Office in Washington, D.C., two units = 60 minutes, three units = 90 minutes, etc. This does **not** include ten minutes for the counselor/therapist to record notes, as is common in the counseling field (RFP, page G-3).



TREATMENT (CONT'D)

- Sign-in logs

Please remember that treatment sign-in logs must be signed by both the client and the therapist, and reflect the actual start/end times of the session/group.

It is considered improper for a therapist to sign for a client if s/he forgot to have the offender sign.



TREATMENT (CONT'D)

- Monthly Treatment Reports (MTRs)

MTRs reflect a summary of the month's services provided. They are reviewed by officers, and are considered to be a valuable source of collateral information. The comments section should be goal-oriented and should not be identical to the prior month's report.



TREATMENT (CONT'D)

- No show notifications

Pursuant to the requirements outlined in the RFP, no show notifications must be submitted to the officer within 24 hours. No show notifications can be faxed to individual officers (our system converts personal faxes to an email attachment and arrive in his/her email inbox) (RFP, page C-7 for UA testing, page C-28 for treatment, and page C-79 re: general non-compliance).



TREATMENT (CONT'D)

- All services **must** take place in the vendor's catchment area (i.e. it would be improper to have a client go to see a psychiatrist in San Francisco when they have been referred for services in Pleasant Hill)
- Counseling staff should be preparing treatment plans which include short and long term goals; measurable objectives; type and frequency of services to be received; specific criteria for tx completion and the anticipated time frame; documentation of tx plan review (to include client input). These plans should be updated at least every 90 days, and at 90 day intervals, attached to the MTR (RFP, page C-29 for DAC tx, page C-41 for MH tx, and page C-49 for SO tx).



TREATMENT (CONT'D)

- A typed discharge summary shall be submitted to the officer within 15 calendar days of the date treatment is terminated. The summary shall include reason for discharge and any recommendations for future care.
- There are times that officers will request “1201/1202” (emergency transportation) to get to/from treatment. Officers will indicate on the program plan the exact amount authorized for placement on a Clipper Card (and/or to be given in gas cards, or in rare instances, cash). Please remember that clients need to sign that they received the funds in order for you to be reimbursed.



FILE MAINTENANCE

- We have provided each vendor with a sample six-part client file. It is not mandatory that you maintain this exact style of file, but encouraged.
- Defendant/offender files must be kept separately from other client files in a locked filing cabinet, in a locked room. If information is maintained electronically, the vendor shall make a hard copy of all files available for review immediately upon request (BPA, page C-71).



BILLING

- See RFP pages G-1 to G-4
- Common mistakes:
 - Late submission (due by the **10th** of the month)
 - Invoices and back up are not **original** copies
 - Billing DAC and MH on one invoice (DAC, MH and SO should be billed separately)
 - Charging for services that are not authorized on the most recent program plan (i.e. exceeded units for 1010 testing)
 - Missing documentation (i.e. no sign-in log/MTR, no receipts for medication, no client signature for transportation expense, or co-payment)



BILLING (CONT'D)

○ More Common Mistakes

- Incorrect Pacts No./Client No. on invoice
- Incorrect project code on invoice or daily tx log
- No time in/time out on daily treatment log
- No client or counselor signature on daily tx log
- Billing sweat patch on application date instead of removal date
- Incorrect total invoice amount
- Stapled invoice (please don't staple them, or back up)
- Charging for a “no test” result on UA or sweat patch

Please attempt to conduct an internal audit of your bill before submitting to avoid delayed payment.



MONITORING VISITS

- The first monitoring visit will occur within 120 days of award
- The next monitoring visit will occur 120 days prior to exercising the option to renew a BPA
- In order for us to exercise the option to renew a BPA for years 2014 and 2015, the vendor must be performing at a satisfactory level

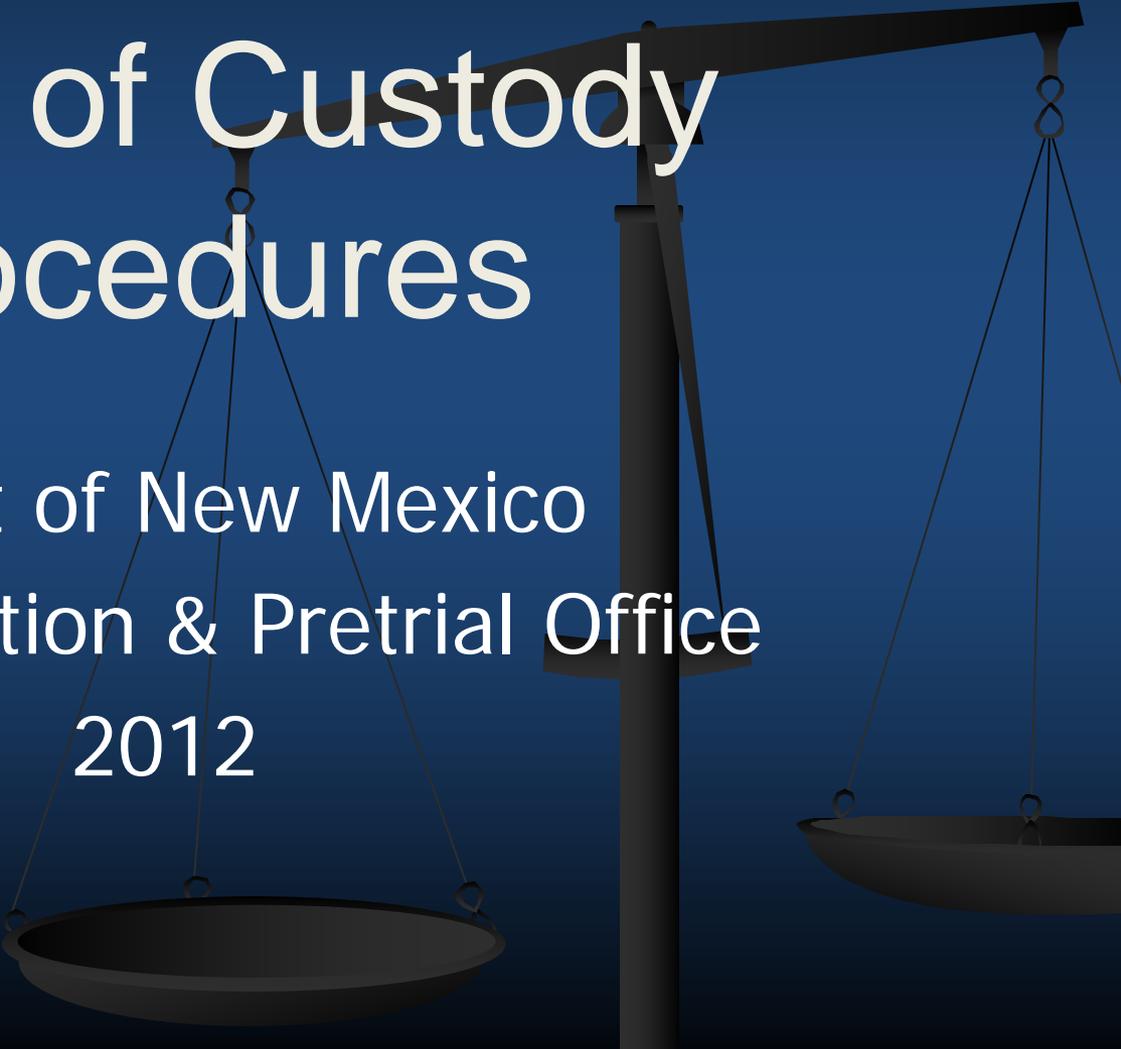


MONITORING VISITS (CONT'D)

- What are we looking for?
 - Review of a sample of files – Are they well maintained? Is there a signed release of information? Current program plan? Are any unauthorized services being provided? What is the quality of treatment being provided?
 - Is the vendor initiating/participating in case staffing/conferencing as defined in Section C of the SOW? (This can be in person, by email, or by phone)
 - Is there timely notification of no-shows?
 - Is the vendor in compliance with the facility requirements and restrictions as defined in Section C of the SOW?

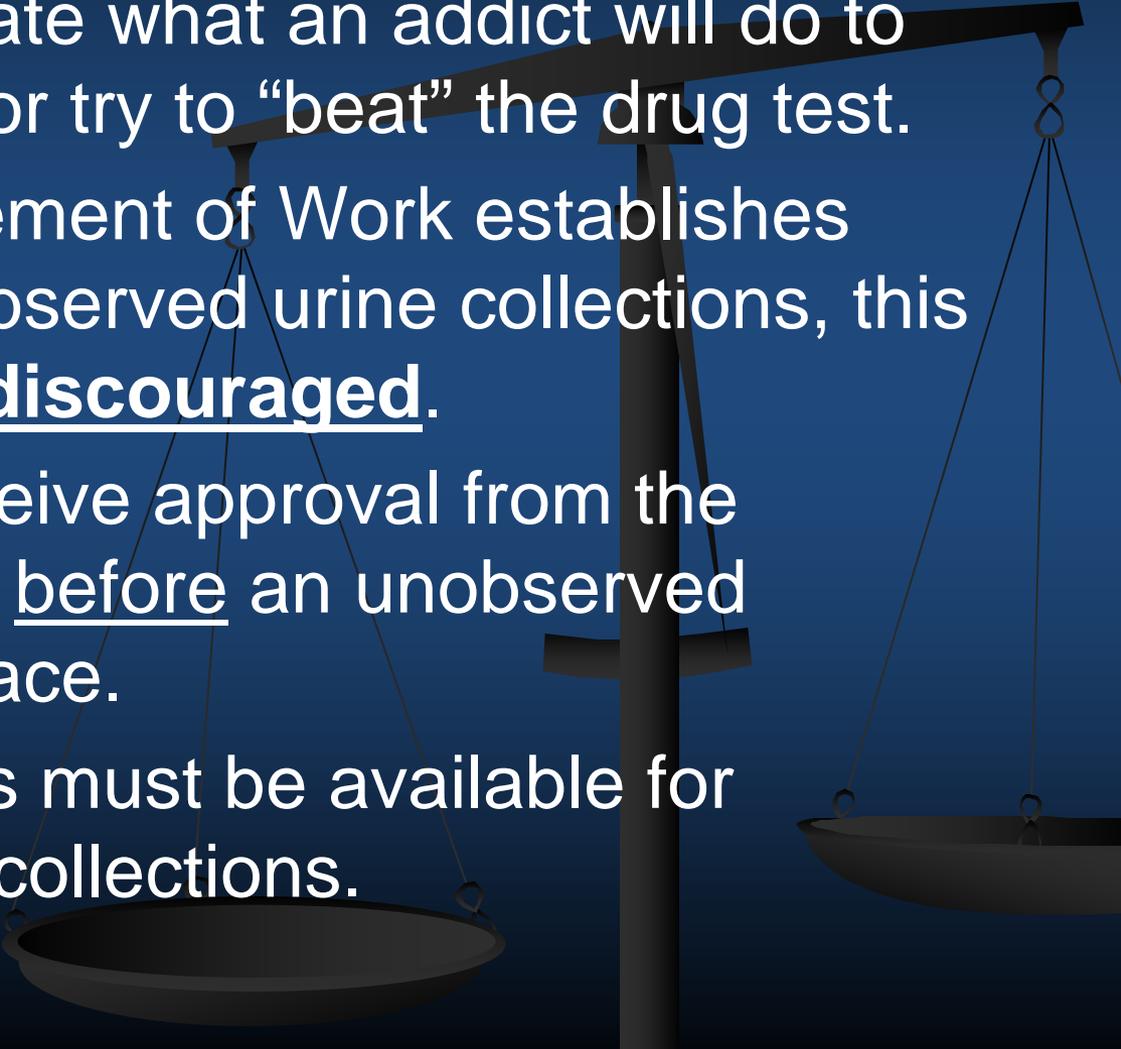


Urine Collection and Chain of Custody Procedures



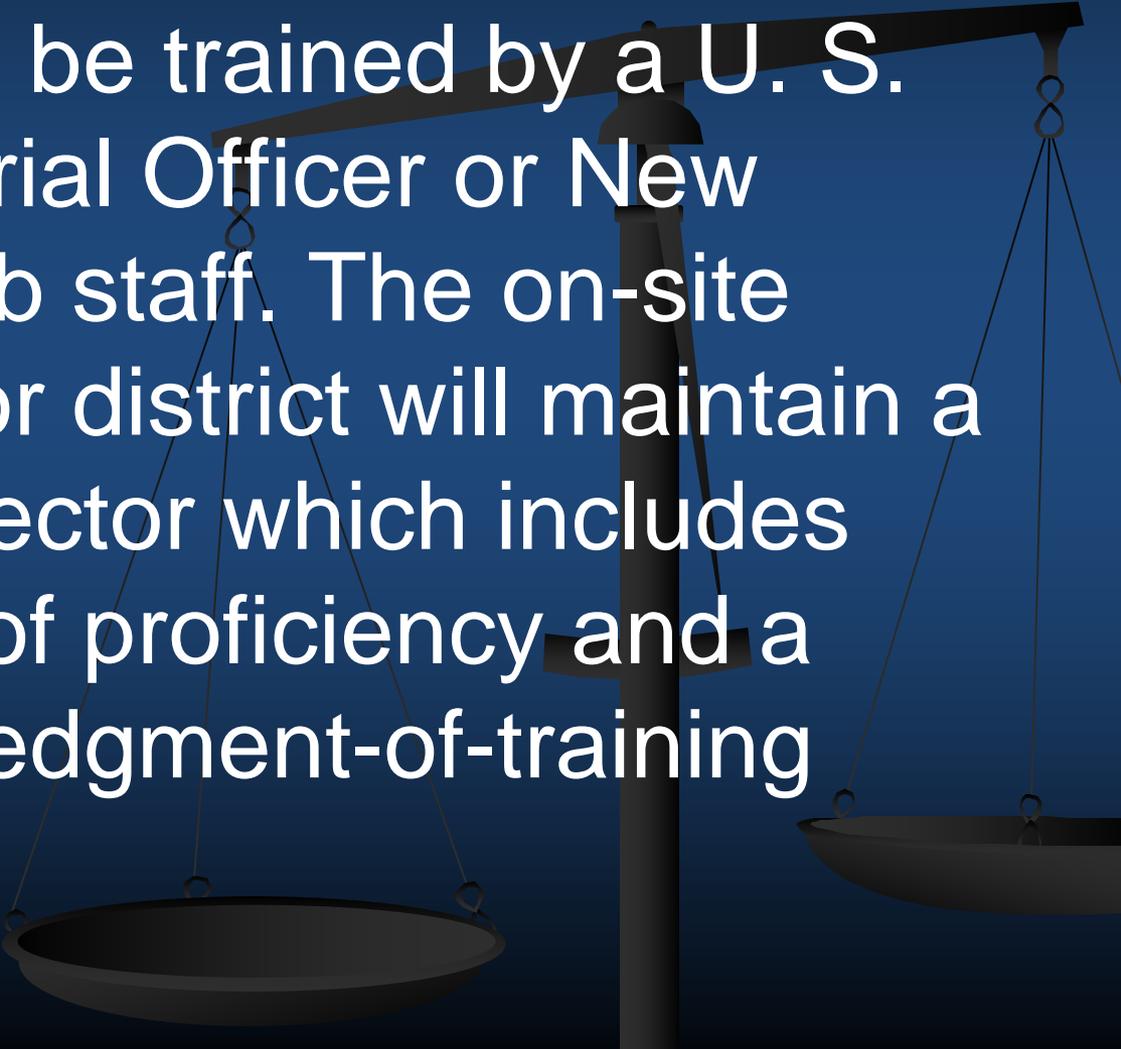
District of New Mexico
U. S. Probation & Pretrial Office
2012

Importance of Observed Collection

- Never underestimate what an addict will do to conceal drug use or try to “beat” the drug test.
 - Although the Statement of Work establishes guidelines for unobserved urine collections, this method is **highly discouraged**.
 - Collector must receive approval from the supervising officer before an unobserved collection takes place.
 - Temperature strips must be available for unobserved urine collections.
- 

Collector Certification

All personnel who perform urine collections must be trained by a U. S. Probation / Pretrial Officer or New Mexico Drug Lab staff. The on-site laboratory and/or district will maintain a file on each collector which includes documentation of proficiency and a signed acknowledgment-of-training form.



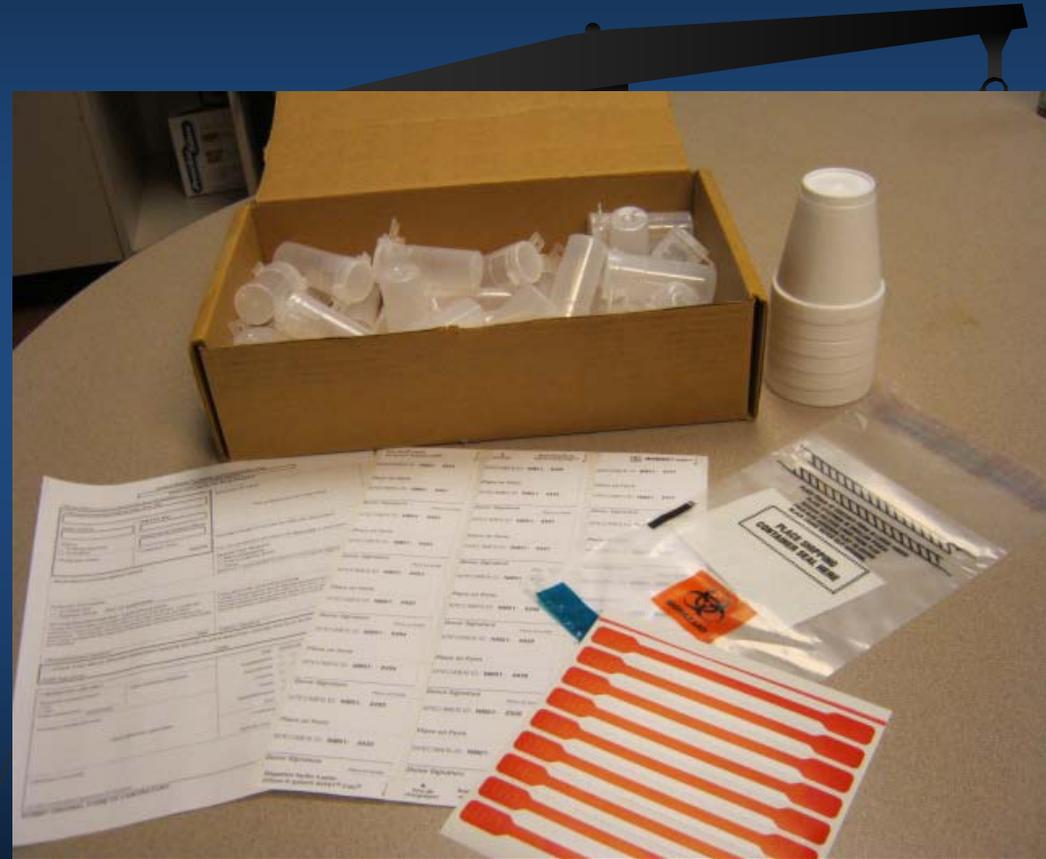
Urine Collection- Step 1



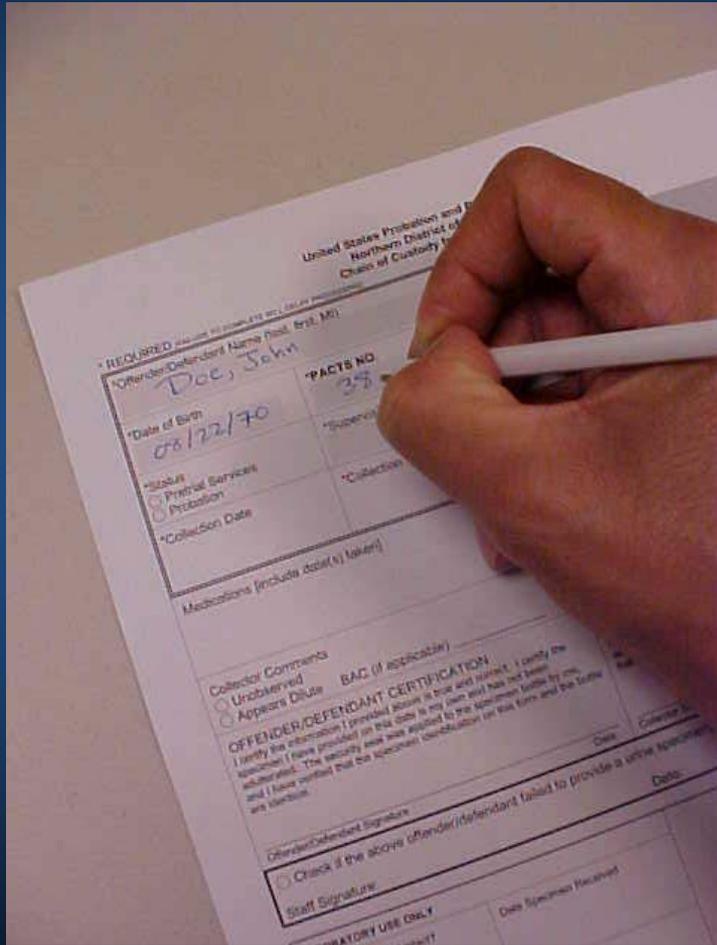
- The defendant should be escorted from the waiting area to the collection area by the collector.
- Be cognizant of body language and potential efforts to conceal a “cheating” device.
- The collector and the defendant are the only people present in the collection area at this time. **Multiple collections should not occur at the same time.**

Urine Collection – Step 2

- The collector shall obtain supplies from a secured area in view of the defendant.
 - Chain of Custody (COC) form
 - Specimen ID labels
 - Tamper-evident seals
 - Specimen bottles
 - Wide-mouthed cups
 - Tamper-evident bag



Urine Collection – Step 3



The image shows a close-up of a hand writing on a form. The form is titled "United States Probation and Northern District of California" and "Chain of Custody". It contains several fields for personal and identification information. The "Offender/Defendant Name (Last, First, MI)" field is filled with "Doe, John". The "Date of Birth" field is filled with "08/22/70". The "PACTS NO" field is filled with "35". The "Supervising Officer" field is filled with "S. Doe". The "Collection Date" field is filled with "08/22/20". The "Collection Time" field is filled with "10:00 AM". The "Medications (include dose(s) taken)" field is empty. The "Collector Comments" field has two radio buttons: "Unobserved" and "Observed". The "Observed" radio button is selected. The "OFFENDER/DEFENDANT CERTIFICATION" section is partially filled out. The "Offender/Defendant Signature" field is filled with "John Doe". The "Staff Signature" field is empty. The "Date Specimen Received" field is empty. The form also has a "LABORATORY USE ONLY" section at the bottom.

*Offender/Defendant Name (Last, First, MI)	*PACTS NO
Doe, John	35
*Date of Birth	*Supervising Officer
08/22/70	S. Doe
*Status	*Collection Date
<input type="radio"/> Probation Services	08/22/20
<input checked="" type="radio"/> Probation	
*Collection Date	
Medications (include dose(s) taken)	
Collector Comments	BAG (if applicable)
<input type="radio"/> Unobserved	
<input checked="" type="radio"/> Observed	
OFFENDER/DEFENDANT CERTIFICATION	
I certify the information I provided above is true and correct. I certify the specimen I have provided on this date is my own and has not been tampered with or adulterated. The security seal was applied to the specimen bottle by me and I have verified that the specimen identification on this form and the bottle are identical.	
Offender/Defendant Signature	Date
John Doe	
Staff Signature	Date
LABORATORY USE ONLY	Date Specimen Received

- The collector fills out the top portion of the COC form (defendant's legal court name, date of birth, PACTS number, supervising officer, collection date/time, and medications).
- Verify information on pre-printed forms.

Urine Collection – Step 4

- The defendant signs a specimen ID label.
- The defendant affixes the signed specimen ID label to the bottle, and affixes the matching specimen ID label to the COC form.

United States Probation and Pretrial Services
Northern District of Oklahoma
Chain of Custody for Drug Analysis

*REQUIRED (ALL INFORMATION MUST BE COMPLETELY ACCURATE)

*Offender/Defendant Name (last, first, MI) Doc, John		Specimen ID Label SPECIMEN ID: ON01- 15 Place on Form
*Date of Birth 08/22/70	*PACTS NO. 3826	
*Status <input type="checkbox"/> Pretrial Services <input checked="" type="checkbox"/> Probation	*Supervising Federal Officer TS	
*Collection Date 9/18/06	*Collection Time 10:00 AM	Admitted Illegal Drug Use by Offender/Defendant _____
Medications (include date(s) taken) Prozac, Dayquil 9/16 11/7	Special Test Request <input type="checkbox"/> Benzodiazepine <input type="checkbox"/> Phencyclidine (PCP) <input type="checkbox"/> Other Specimens to be forwarded to national reference lab for other special test.	
Collector Comments <input type="checkbox"/> Unobserved <input checked="" type="checkbox"/> Apparent Dilute BAC (if applicable) _____		

Urine Collection- Step 5



- **The collector** maintains control of all supplies and escorts the defendant into the restroom.

Urine Collection- Step 6



- Ask the defendant to remove any bulky (concealing) clothing, and to roll up sleeves so that wrists/forearms are in clear view.
- It may be necessary to have defendant adjust clothing in order to adequately determine that a device is not being concealed on his/her body.

Urine Collection- Step 7



- The defendant will rinse hands with cold water (no soap) and dry them thoroughly.
- Purpose of rinse is to eliminate any agent the defendant may use to contaminate his urine.

Urine Collection- Step 8

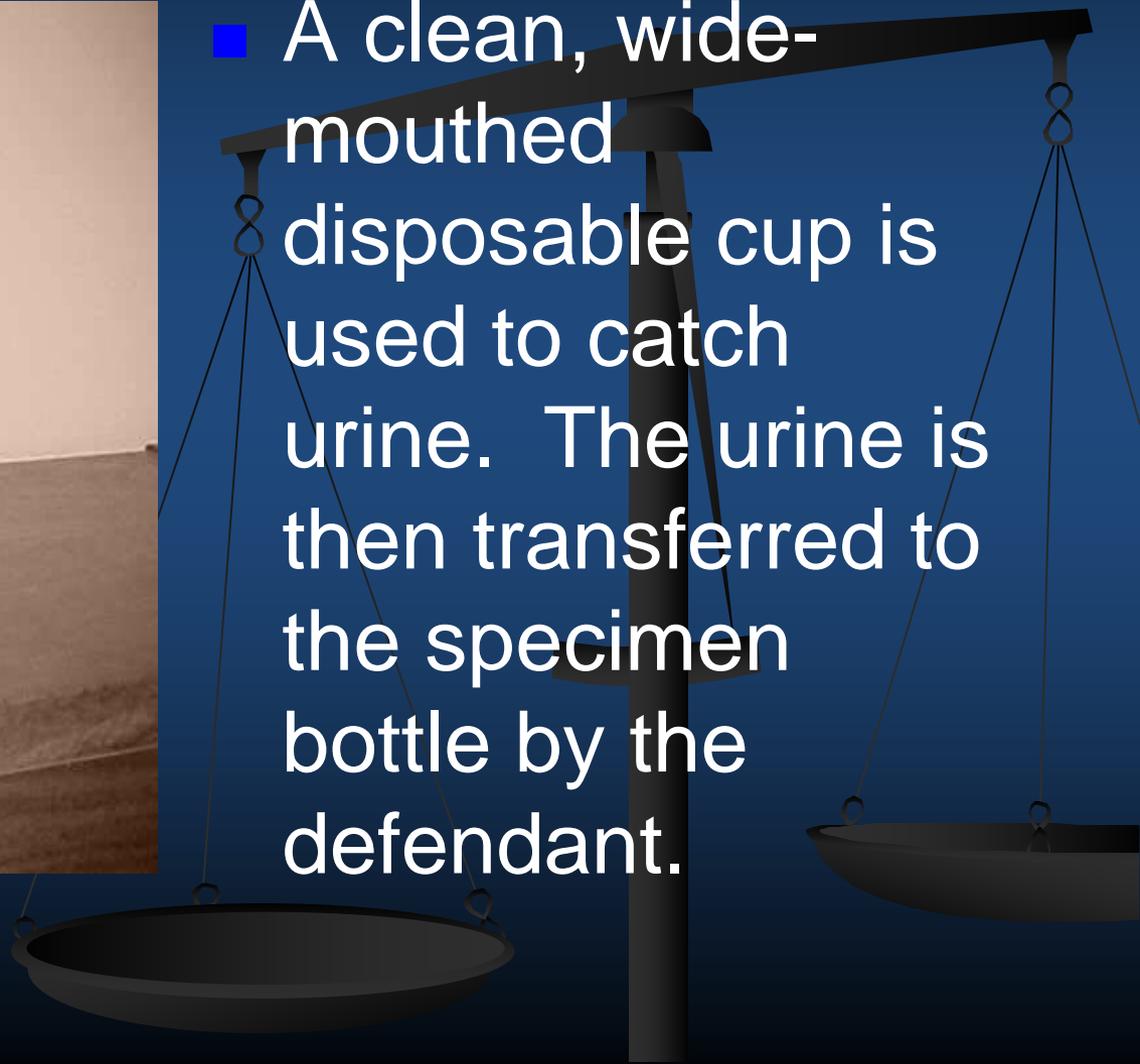


- The collector hands the labeled bottle to the defendant and positions himself in a manner to directly observe urine leave the body and enter the specimen bottle.
- Ask defendant to fill bottle to the top.

Urine Collection- Female

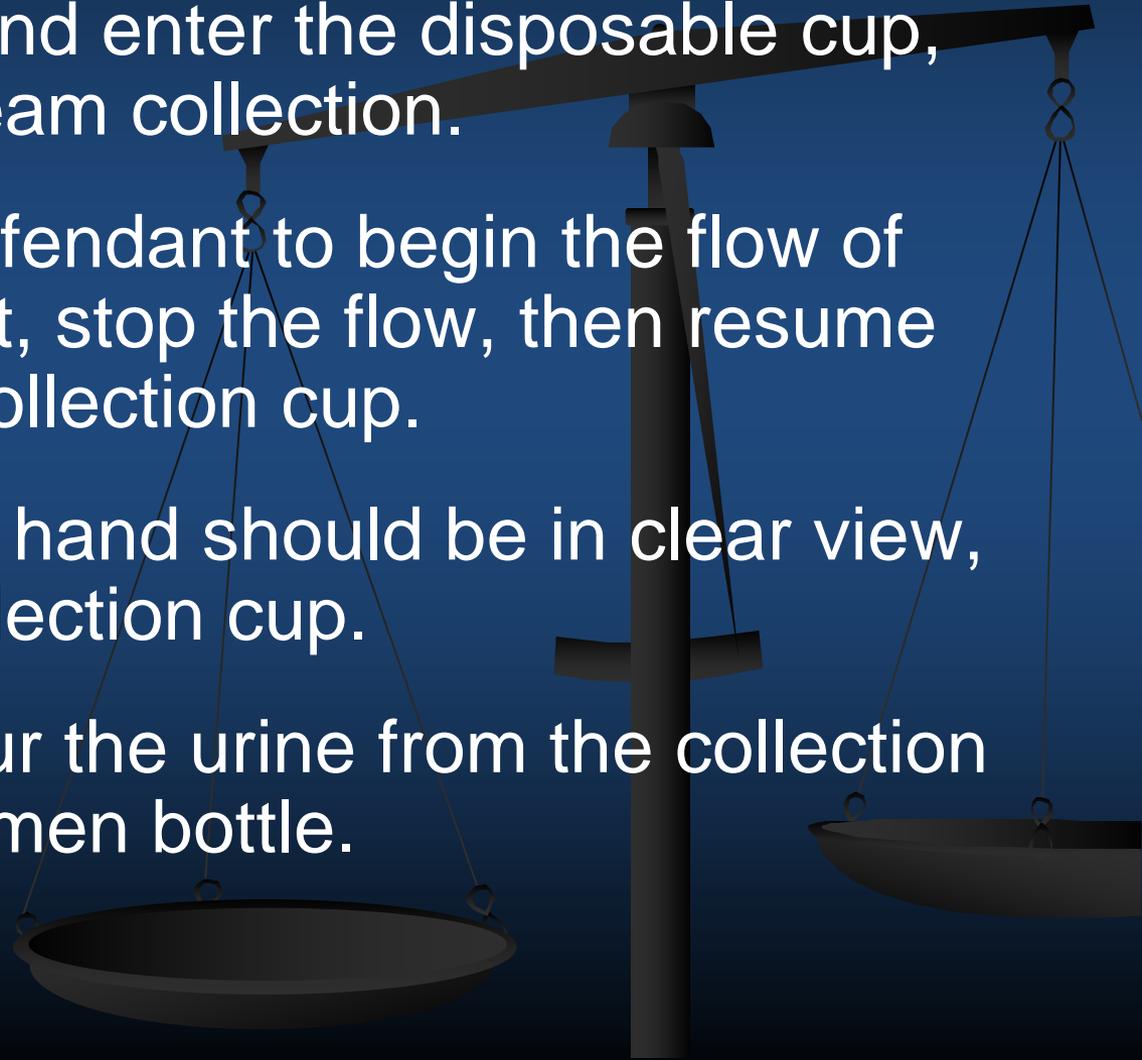


- A clean, wide-mouthed disposable cup is used to catch urine. The urine is then transferred to the specimen bottle by the defendant.



Urine Collection- Female

- Because it may be impossible to see urine leave the female body and enter the disposable cup, request a mid-stream collection.
- Ask the female defendant to begin the flow of urine into the toilet, stop the flow, then resume the flow into the collection cup.
- Defendant's other hand should be in clear view, away from the collection cup.
- Defendant will pour the urine from the collection cup into the specimen bottle.



Urine Collection- Step 9



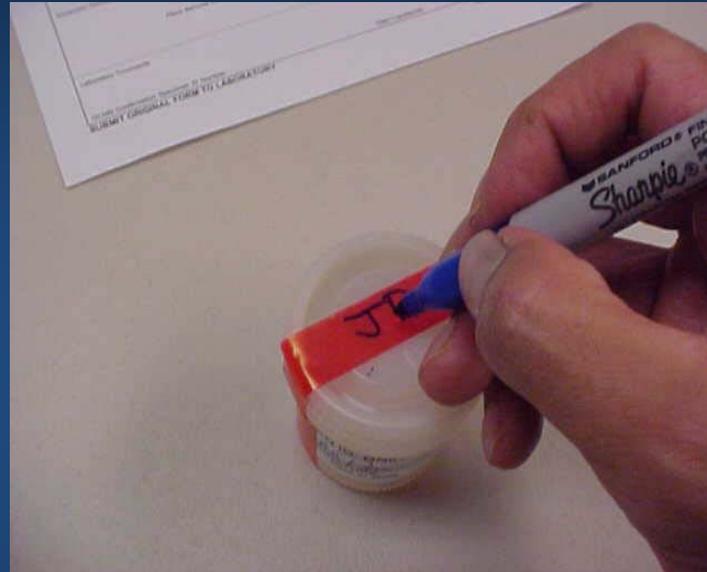
- After urine is collected, the defendant places the cap tightly on the bottle to prevent leakage.
- The defendant turns the bottle upside down over the sink to check for leakage.
- The **COLLECTOR** will **NEVER** handle the **filled** specimen bottle.

Urine Collection- Step 10



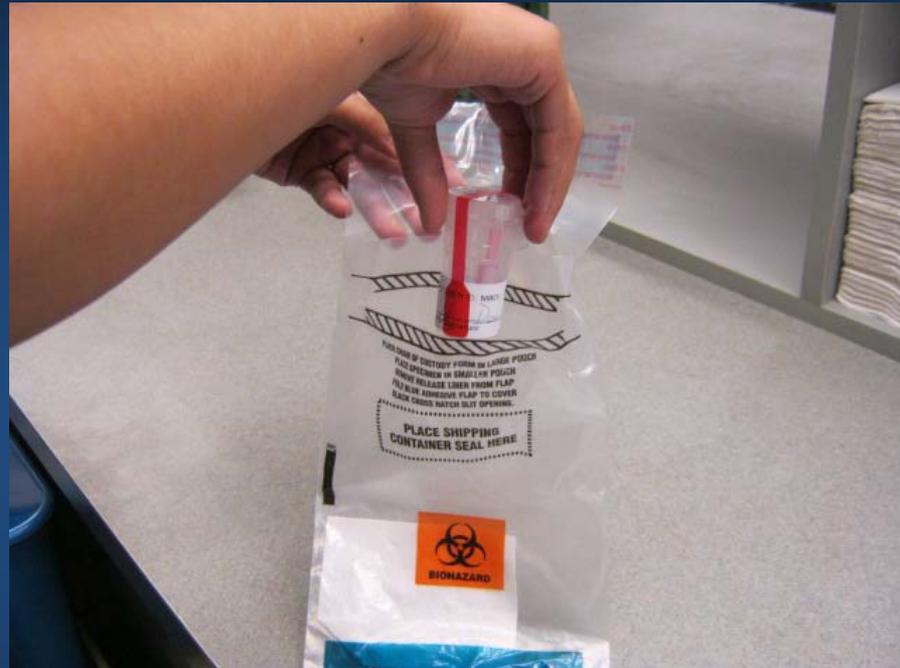
- At the collection area, the defendant places the tamper-evident seal over the top of the bottle with both sides of the seal securing the bottle top and adhering to the sides of the bottle. At least one end of the seal must be placed over the specimen ID label.

Urine Collection – Step 10 (Continued)



- The defendant will write his/her initials on the tamper evident seal AFTER it is affixed to the bottle. Use a Sharpie marker for this.

Urine Collection-Step 11



- The **defendant** places the UA specimen into the tamper evident bag, along with an absorbent sheet.

Urine Collection- Step 12

United States Probation and Pretrial Services
Northern District of California
Chain of Custody for Drug Analysis

Offender/Defendant Name (Last, First, MI)
Doe, John

Specimen ID Label
SPECIMEN ID: 0861- 15

Date of Birth
08/12/78

FACTS NO.
3526

Supervising Federal Officer
TS

Collection Date
9/18/06

Collection Time
10:00 AM

Admitted Illegal Drug Use by Offender/Defendant

Special Test Request
Benzodiazepine
Phencyclidine (PCP)
Other

Collector Comments
Unobserved
Appears Dilute

OFFENDER/DEFENDANT CERTIFICATION
I certify the information I provided above is true and correct. I certify the specimen I have provided on this date is my own and has not been adulterated. The security seal was applied to the specimen bottle by me, and I have verified that the specimen identification on this form and the bottle are identical.

Offender/Defendant Signature
John Doe

Date
9/18

United States Probation and Pretrial Services
Northern District of California
Chain of Custody for Drug Analysis

Offender/Defendant Name (Last, First, MI)
Doe, John

Specimen ID Label
SPECIMEN ID: 0861- 8518

Date of Birth
08/12/78

FACTS NO.
47192

Supervising Federal Officer
TS

Collection Date
3/30/12

Collection Time
7:10 AM/PM

Admitted Illegal Drug Use by Offender/Defendant

Medications (include date(s) taken)

Special Test Request
Benzodiazepine
Phencyclidine (PCP)
Other

Collector Comments
Unobserved
Appears Dilute

BAC (if applicable)

OFFENDER/DEFENDANT CERTIFICATION
I certify the information I provided above is true and correct. I certify the specimen I have provided on this date is my own and has not been adulterated. The security seal was applied to the specimen bottle by me, and I have verified that the specimen identification on this form and the bottle are identical.

Collector Certification
I certify I witnessed the above offender/defendant provide the specimen identified by the Specimen ID Label on this form. I certify that the security seal was applied to the specimen bottle in my presence, and I have verified that the specimen identification on this form and the bottle are identical.

Offender/Defendant Signature
John Doe

Date
3/30/12

Collector Signature
Jane Smith

Staff Signature

Date

- The **defendant** shall read, sign, and date the COC form under offender/defendant certification.
- The **collector** shall complete the notes section of COC form, **REVIEW** the form for completeness, and then read, sign and date under collector certification.

Urine Collection – Step 13



Before placing the COC form into the specimen bag, the **collector** has the opportunity to do a final review and verify that –

- specimen ID numbers on the COC form and specimen bottle match.

Urine Collection – Step 13

(Continued)



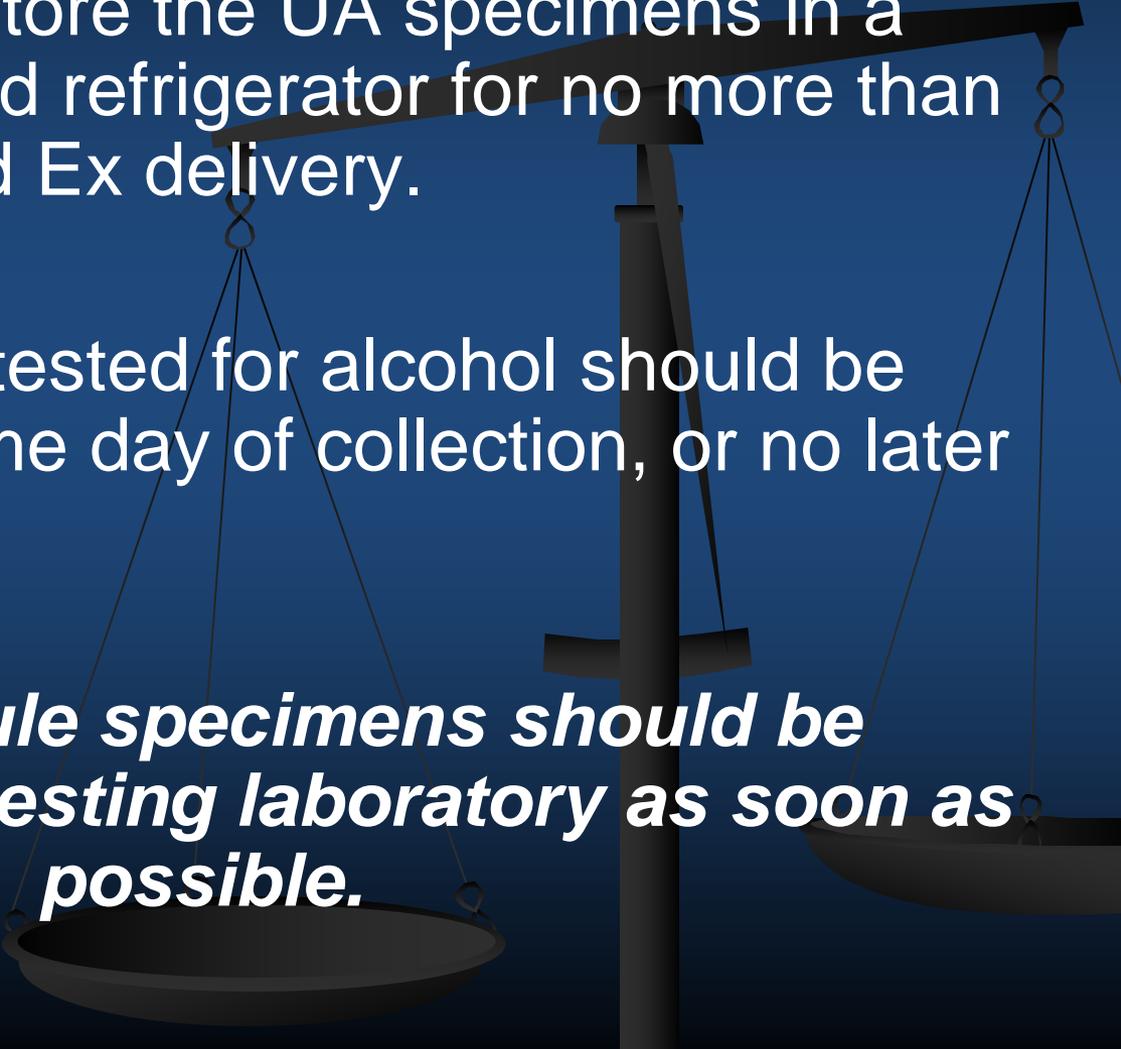
- The specimen bottle is **TIGHTLY** sealed.
- The specimen bottle is affixed with
 - **defendant-signed** specimen ID label.
 - **defendant-initialed** tamper-evident seal that is placed **OVER** the specimen ID label.
 - security seal is intact and adhering to both sides of the bottle.

Urine Collection-Step 14



- The **collector** folds the form and places it into the document pocket of the tamper-evident bag.
- The **collector**, in the presence of the defendant, removes the adhesive strip and folds the top of the bag over the front pocket guidelines.

Storage and Delivery

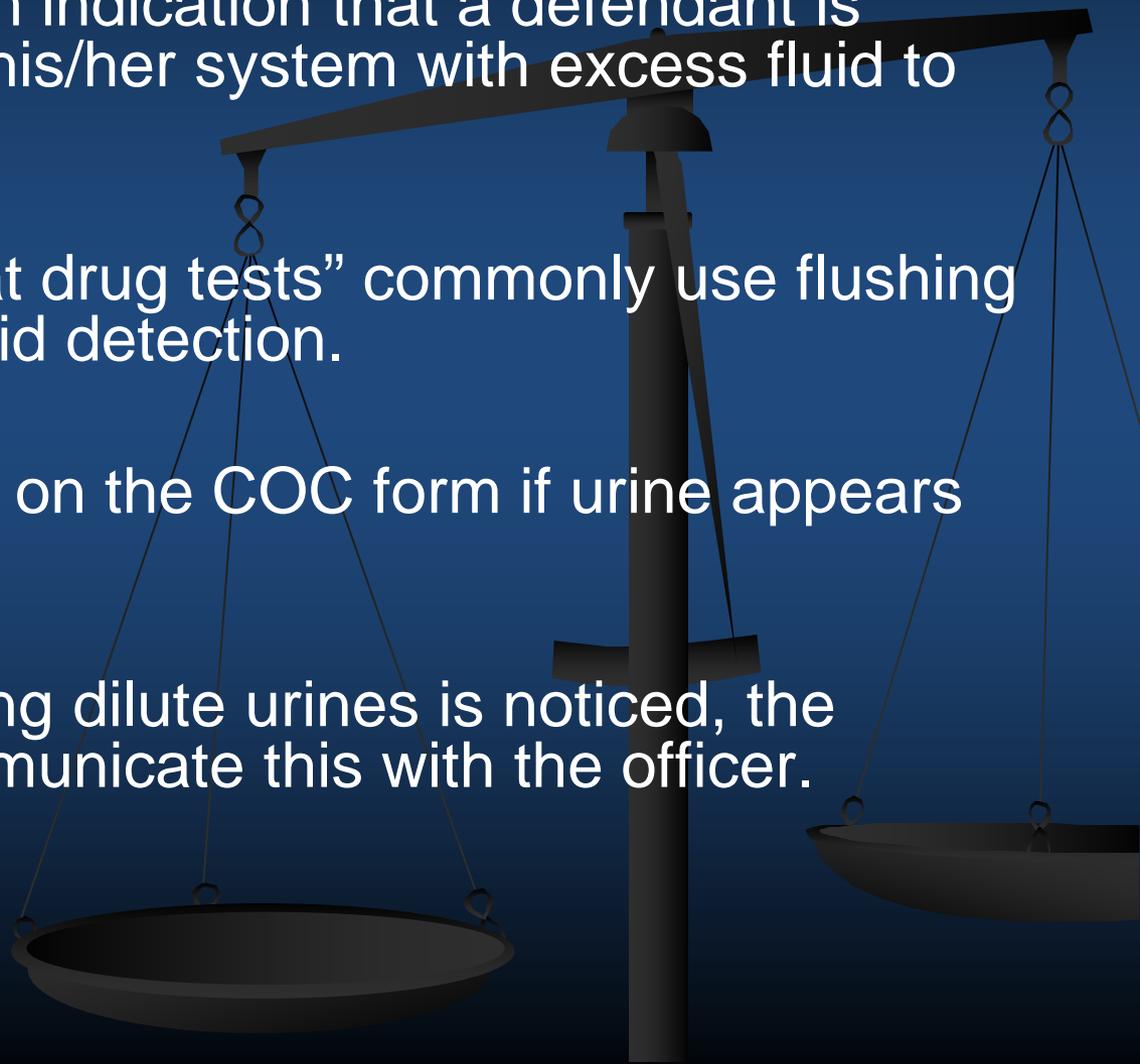


- The collector will store the UA specimens in a secured and locked refrigerator for no more than 3 days prior to Fed Ex delivery.
- Specimens being tested for alcohol should be sent off on the same day of collection, or no later than the next day.

As a general rule specimens should be delivered to the testing laboratory as soon as possible.

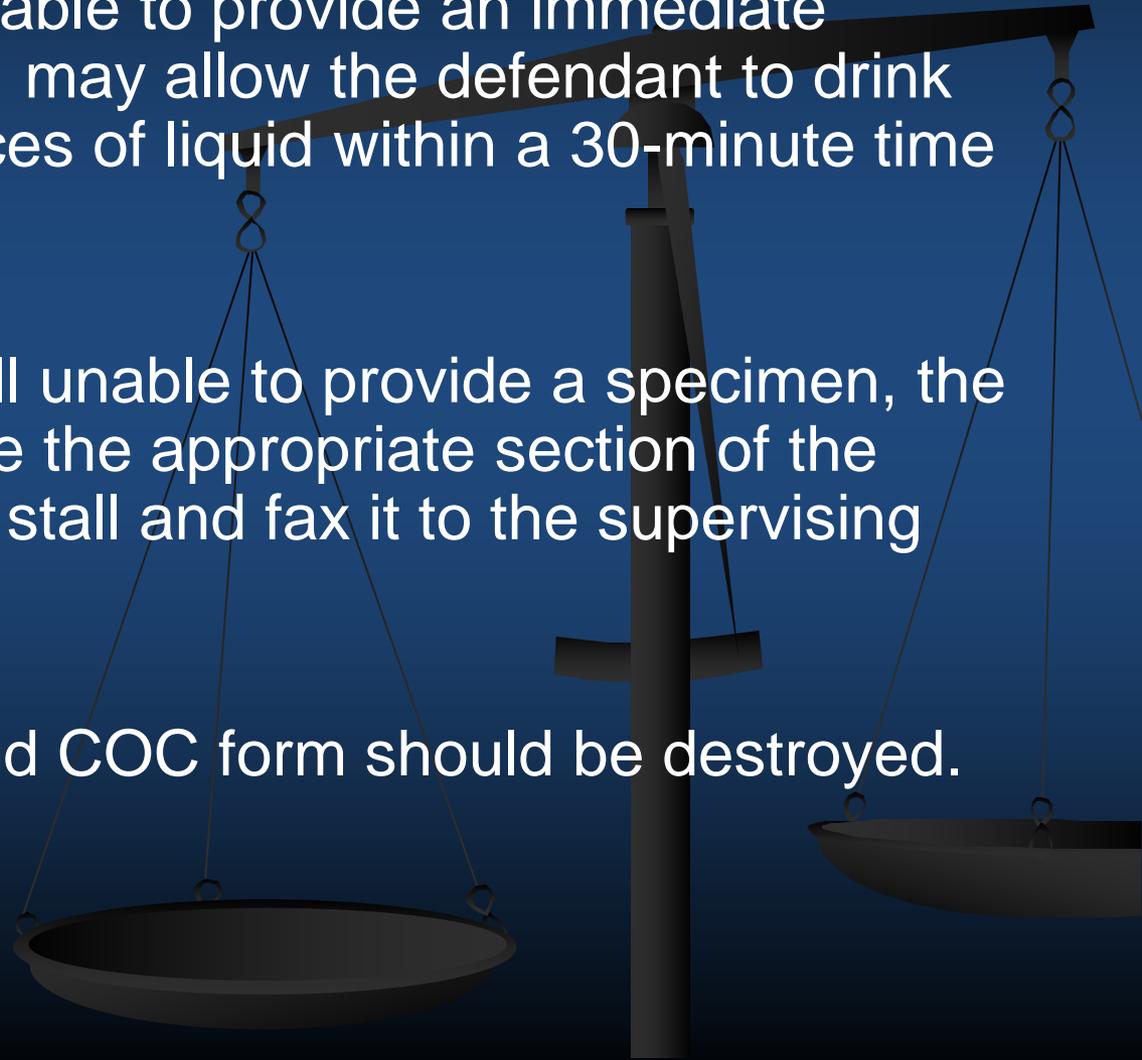
DILUTE URINE

- Dilute urine can be an indication that a defendant is attempting to “flush” his/her system with excess fluid to avoid drug detection.
- Products sold to “beat drug tests” commonly use flushing as the method to avoid detection.
- It is important to note on the COC form if urine appears dilute.
- If a pattern of providing dilute urines is noticed, the collector should communicate this with the officer.



Stalling & Subsequent Attempts

- If the defendant is unable to provide an immediate sample, the collector may allow the defendant to drink not more than 8 ounces of liquid within a 30-minute time period.
- If the defendant is still unable to provide a specimen, the collector will complete the appropriate section of the COC form noting the stall and fax it to the supervising officer.
- The unused bottle and COC form should be destroyed.



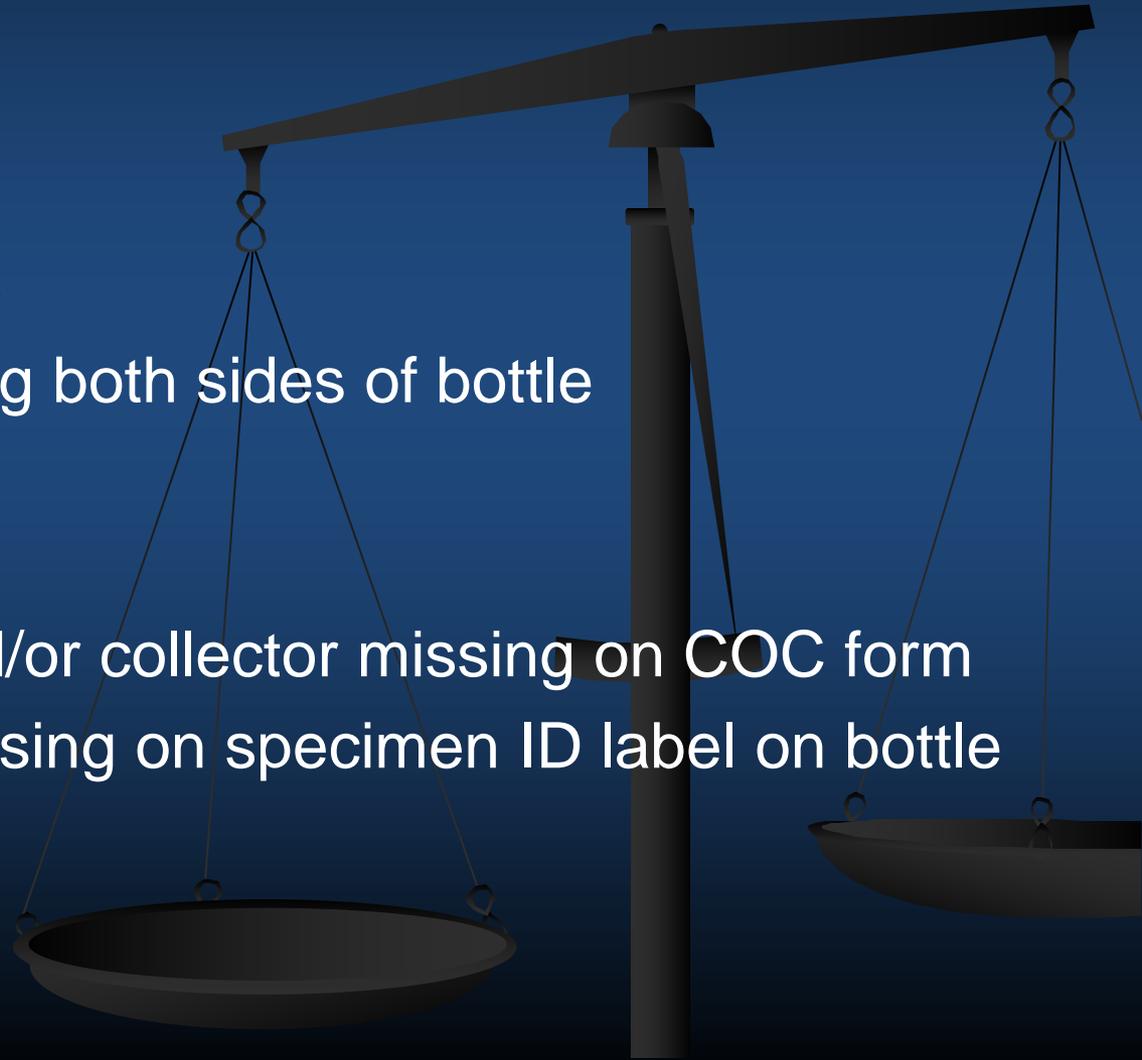
“NO TESTS”

- TAMPER SEALS –

- 1) broken
- 2) no initials
- 3) none on bottle
- 4) not overlapping both sides of bottle

- SIGNATURES –

- 1) defendant and/or collector missing on COC form
- 2) defendant missing on specimen ID label on bottle

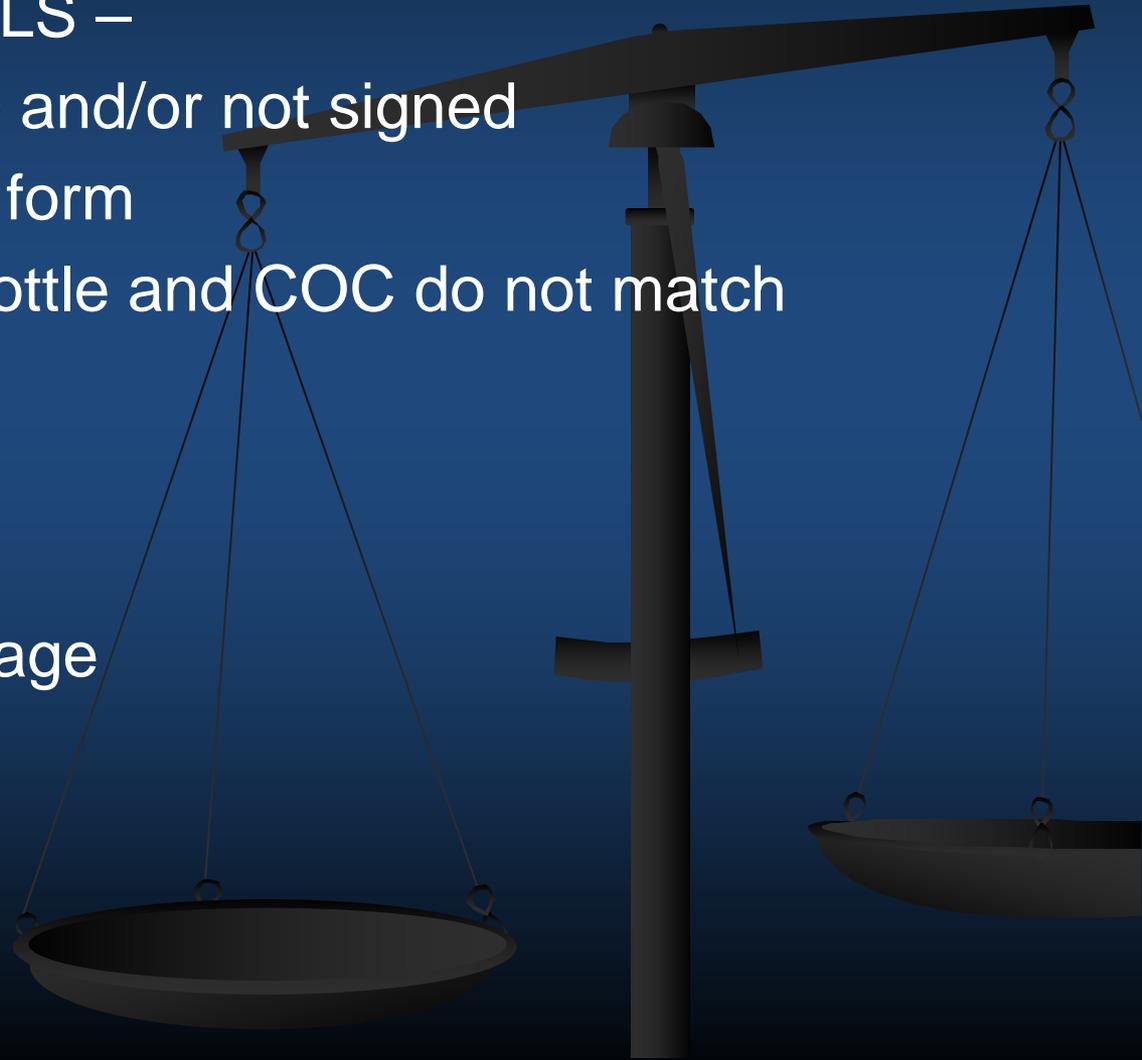


“NO TESTS”

Continued

- SPECIMEN ID LABELS –
 - 1) none on bottle and/or not signed
 - 2) none on COC form
 - 3) numbers on bottle and COC do not match

- URINE VOLUME –
 - 1) insufficient
 - 2) complete leakage

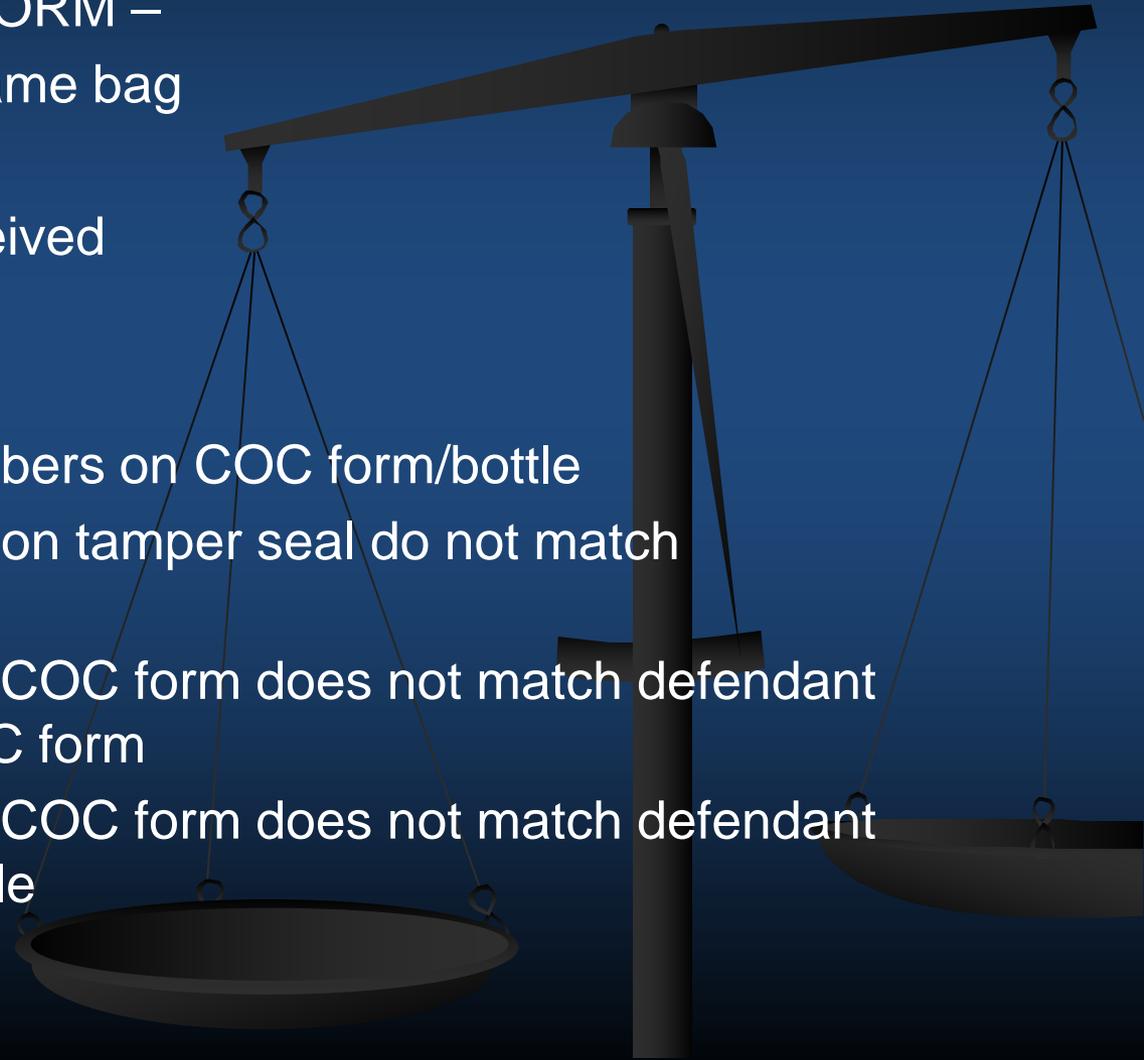


“NO TESTS”

Continued

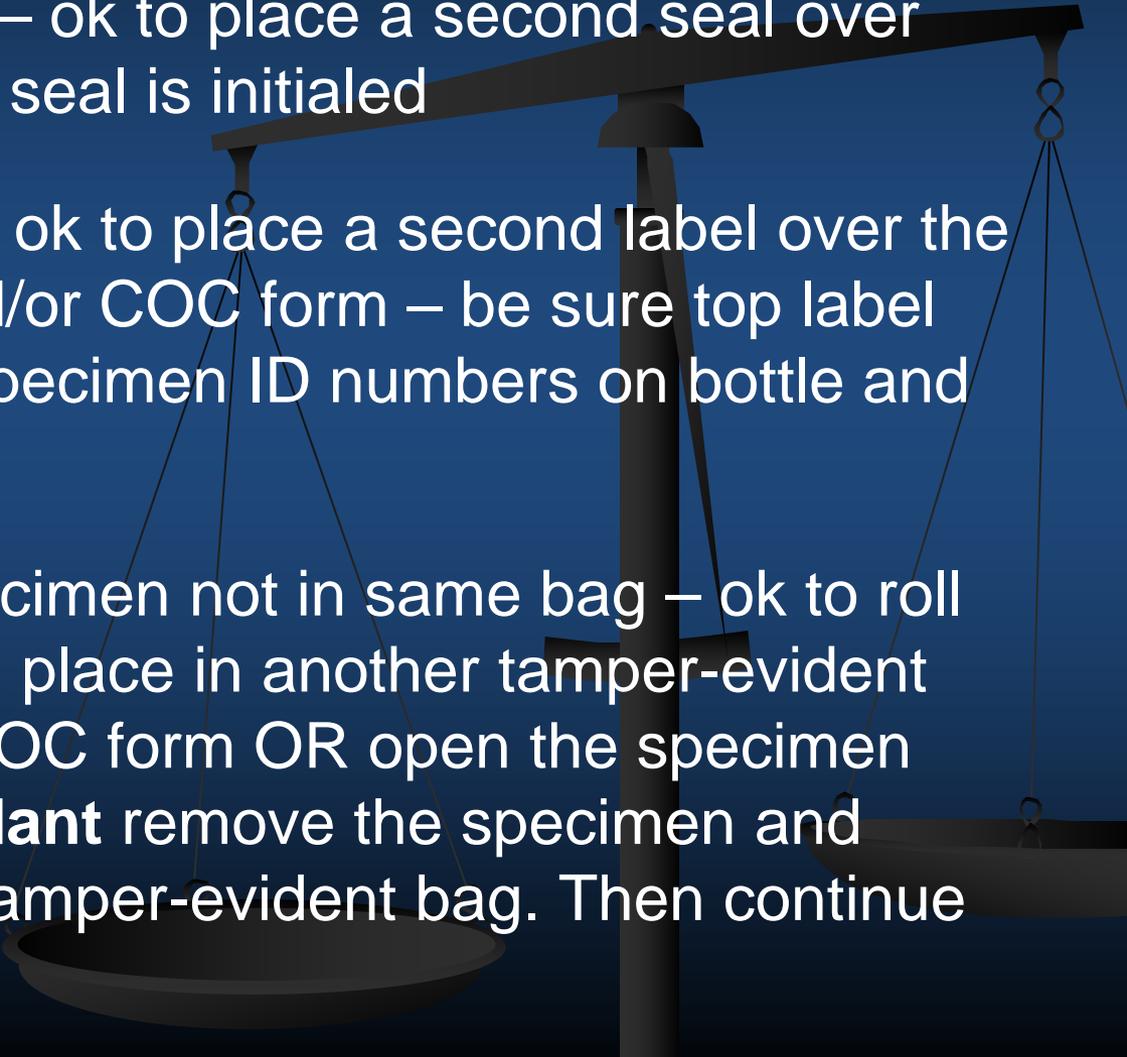
- SPECIMEN AND COC FORM –
 - 1) not received in same bag
 - 2) no COC received
 - 3) no specimen received

- NO MATCH –
 - 1) specimen ID numbers on COC form/bottle
 - 2) defendant initials on tamper seal do not match defendant name
 - 3) name/Pacts # on COC form does not match defendant signature on COC form
 - 4) name/Pacts # on COC form does not match defendant signature on bottle



Correctable errors

(detected in presence of defendant)

- Broken tamper seals – ok to place a second seal over the first – be sure top seal is initialed
 - Specimen ID labels – ok to place a second label over the first, on the bottle and/or COC form – be sure top label on bottle is signed. Specimen ID numbers on bottle and COC must match.
 - 3) COC form and specimen not in same bag – ok to roll up specimen bag and place in another tamper-evident bag, along with the COC form OR open the specimen bag, have the **defendant** remove the specimen and place it into another tamper-evident bag. Then continue with step #14.
- 

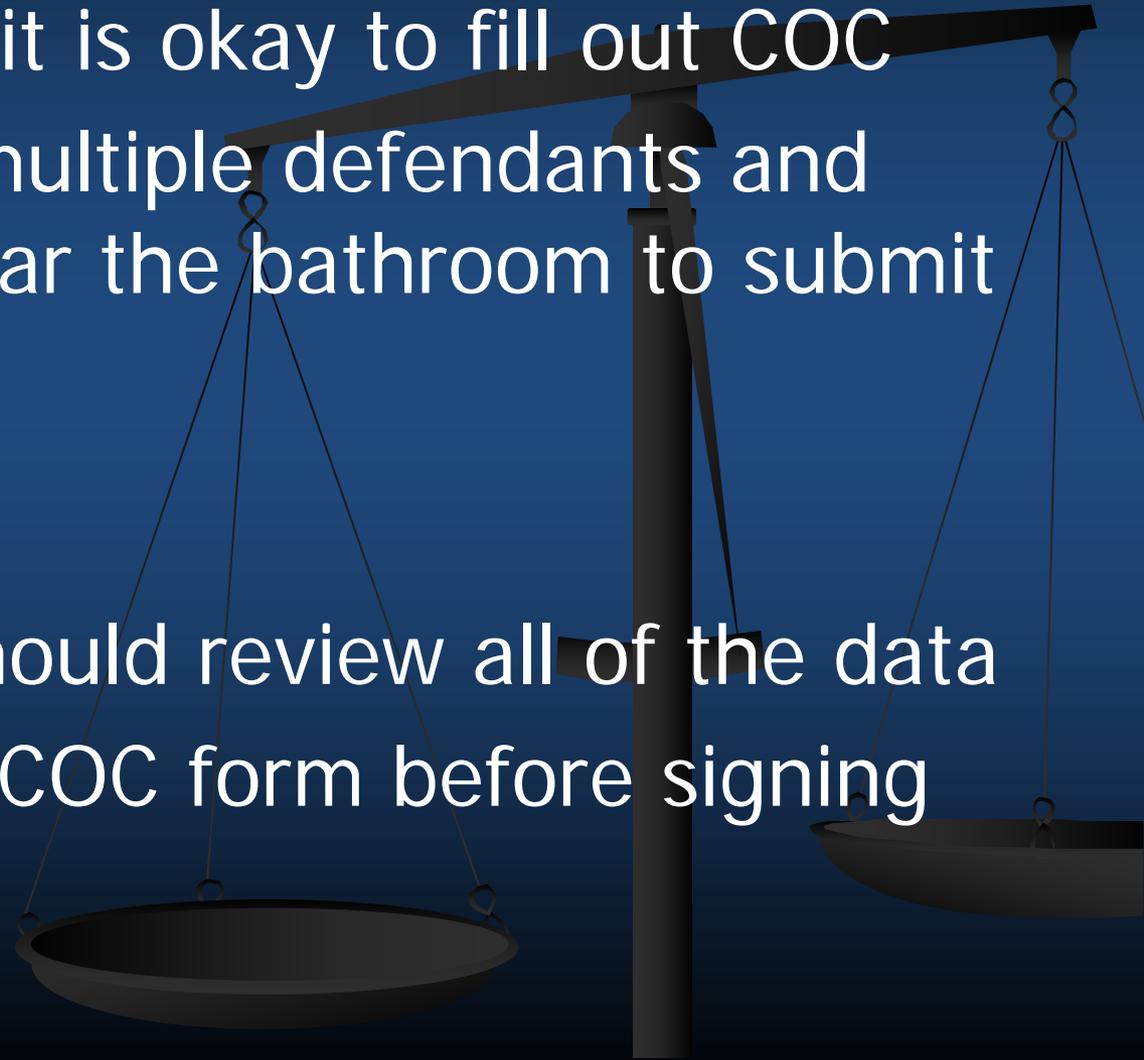
POP QUIZ

- True or False?

On a busy day, it is okay to fill out COC forms first for multiple defendants and line them up near the bathroom to submit to collection.

- True or False?

The collector should review all of the data entered on the COC form before signing the COC form.



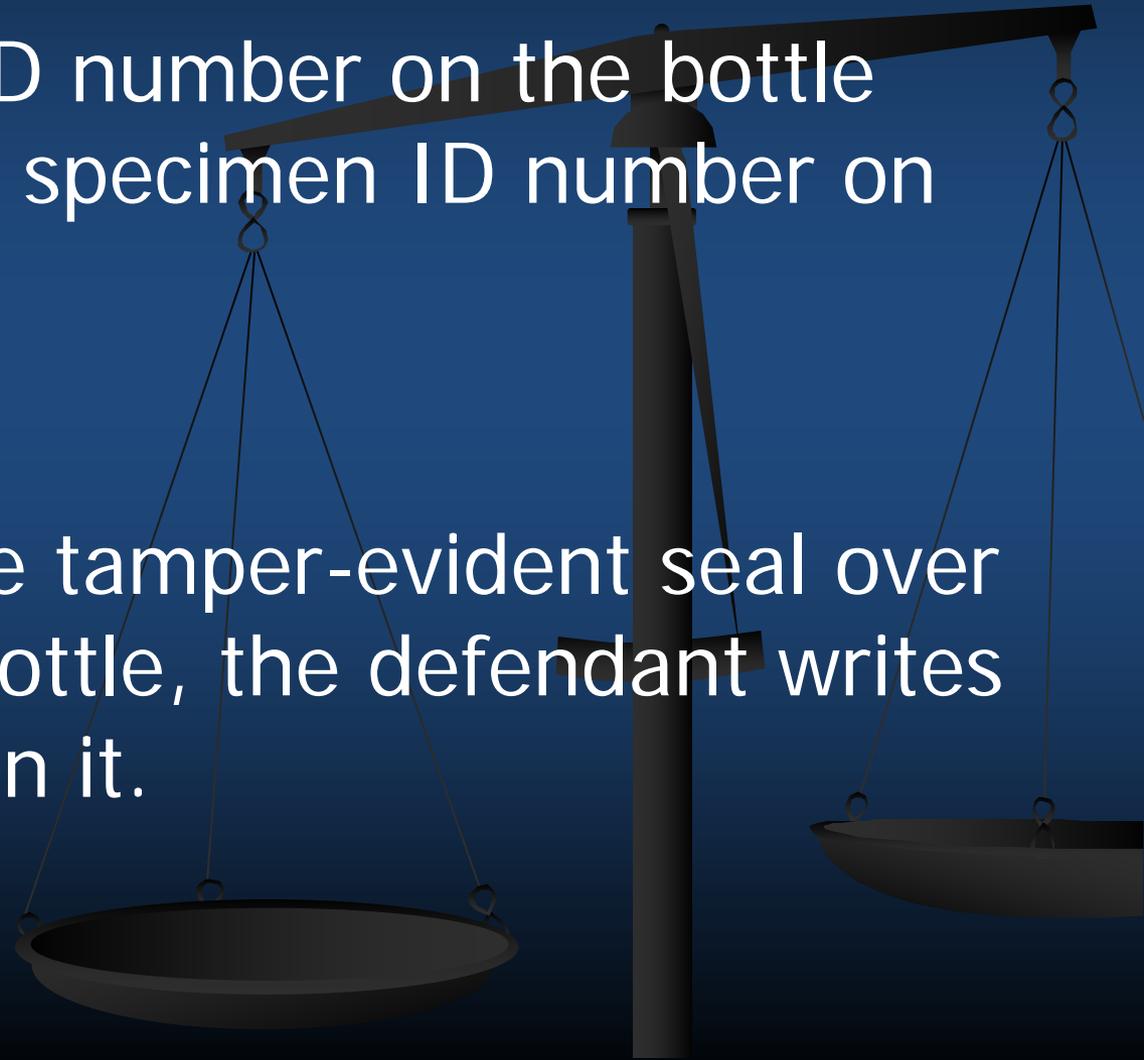
POP QUIZ

- True or False?

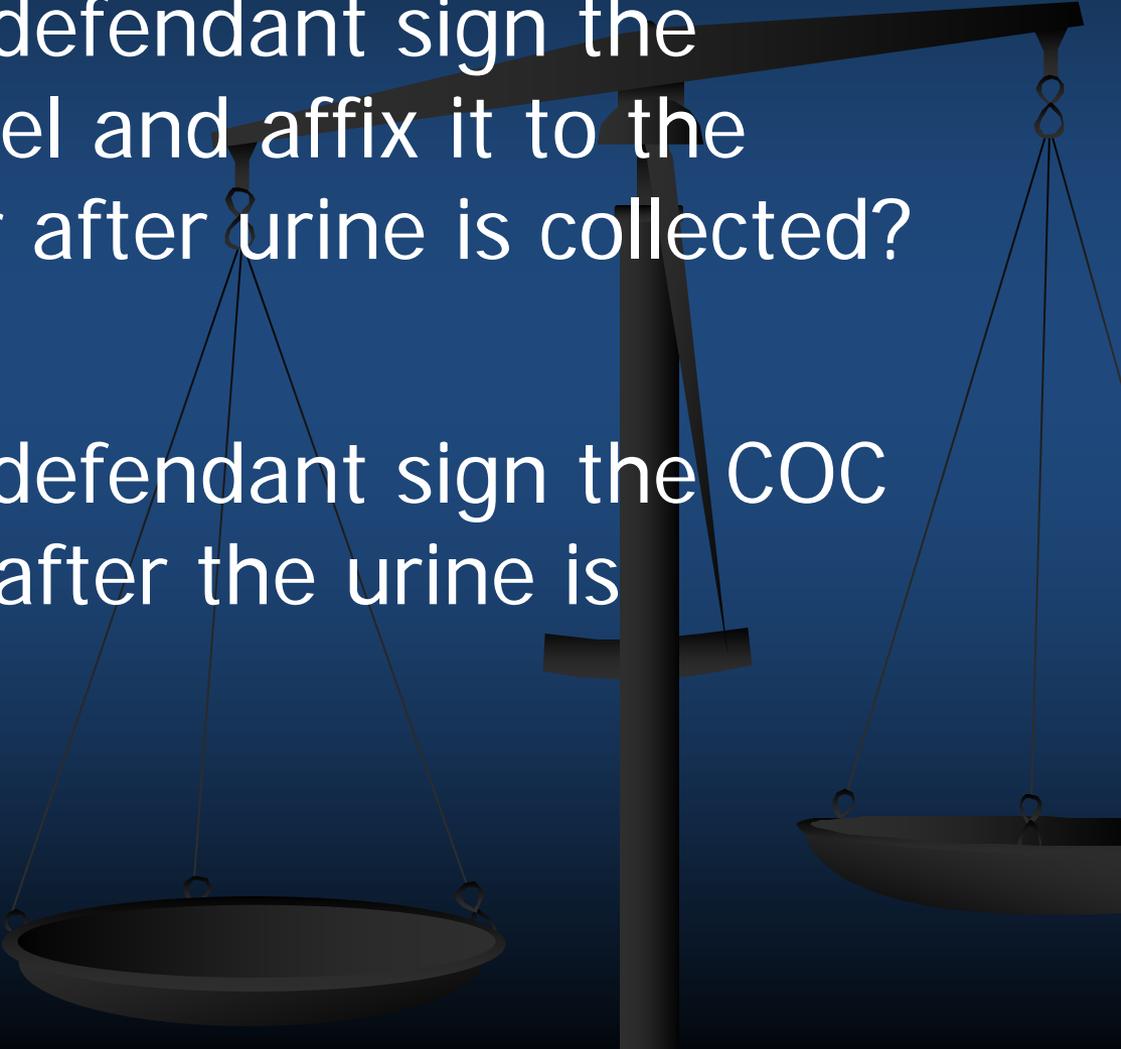
The specimen ID number on the bottle must match the specimen ID number on the COC form.

- True or False?

After placing the tamper-evident seal over the top of the bottle, the defendant writes his/her initials on it.

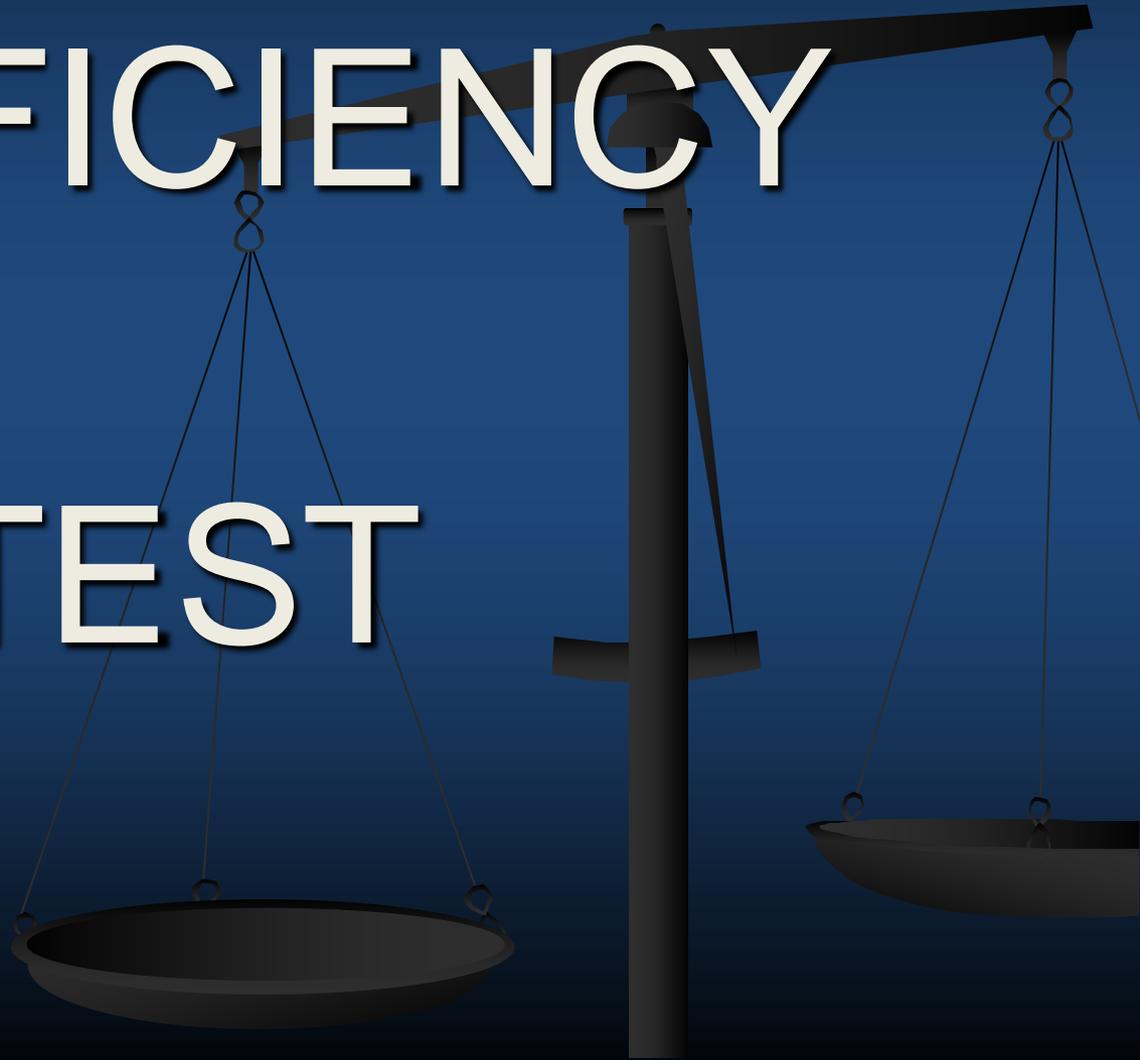


POP QUIZ

- When does the defendant sign the specimen ID label and affix it to the bottle, before or after urine is collected?
 - When does the defendant sign the COC form, before or after the urine is collected?
- 
- A stylized illustration of a balance scale, symbolizing justice or a quiz. The scale is dark grey and features a central vertical pillar with a horizontal beam extending to the right. Two pans are suspended from the beam by thin wires. The background is a solid dark blue.

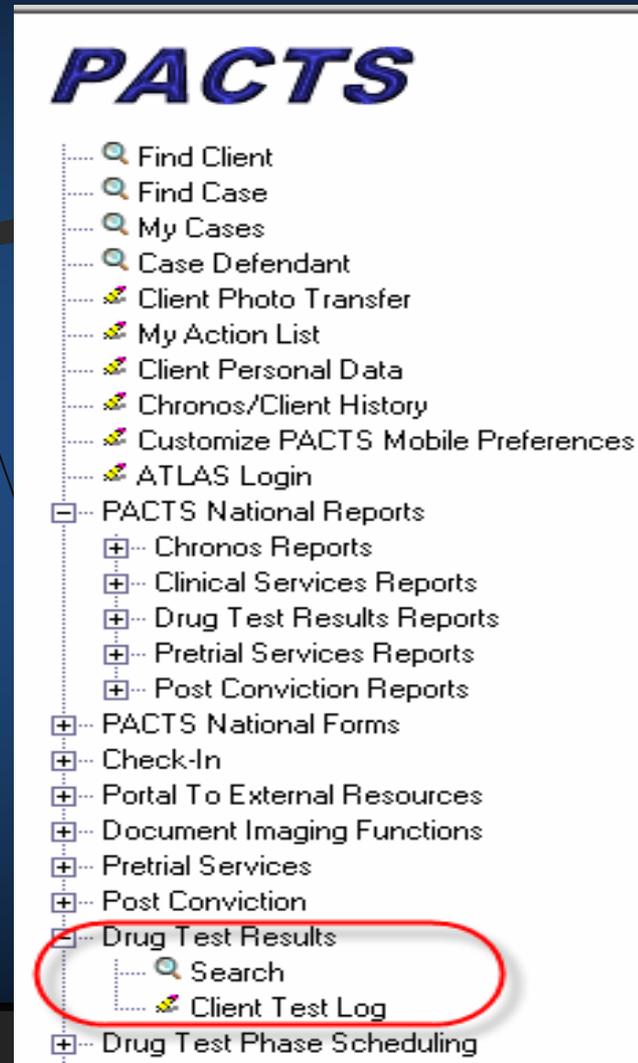
PROFICIENCY

TEST



Test Results

- Officers can access results through the Drug Test Results Module (DTR) in PACTS for each client
- Results for all tests are exported daily and will be viewable in PACTS the day after testing is completed.



Drug Test Results Module in PACTS

- In the Drug Test Results Module, each test will be identified as either negative or positive
- A flyover of the results will show the officer which drug(s) tested positive
- The DTR specifies if the results came from the on-site lab (LTL) or from the national lab (NTL)

Drug Test Results - Client Test Log Back to Chrono

Salvador Garza-Cardenas (000533)

Date	Status	Local Result	NTL Result	
02/07/2005	Collected	i Positive	i Negative	Actions: <input type="button" value="v"/>
05/02/2005	Collected	i Positive	i Negative	Actions: <input type="button" value="v"/>
06/27/2005	Collected	i Positive	i Negative	Actions: <input type="button" value="v"/>
01/05/2006	Collected	i Positive	i No Test	Actions: <input type="button" value="v"/>
04/03/2006	Collected	i Positive	i Positive, Invalid	Actions: <input type="button" value="v"/>
05/05/2006	Collected	i Positive	i Positive	Actions: <input type="button" value="v"/>
09/26/2006	Collected	i Amphetamines	N	Actions: <input type="button" value="v"/>
02/21/2005	Collected	i THC Metabolite	P	Actions: <input type="button" value="v"/>
03/07/2005	Collected	i Benzoylcegonine	N	Actions: <input type="button" value="v"/>
03/21/2005	Collected	i Opiates	N	Actions: <input type="button" value="v"/>
04/04/2005	Collected	i Negative	No NTL Tests	Actions: <input type="button" value="v"/>
04/18/2005	Collected	i Negative	No NTL Tests	Actions: <input type="button" value="v"/>
05/16/2005	Collected	i Negative	No NTL Tests	Actions: <input type="button" value="v"/>
09/30/2005	Collected	i Negative	No NTL Tests	Actions: <input type="button" value="v"/>
05/22/2006	Collected	i Negative	No NTL Tests	Actions: <input type="button" value="v"/>

PACTS Reporting

- In addition to the DTR, the result will automatically generate a result chrono and an administrative chrono

05/19/2009 **Post Conviction:**

The **Test for Drugs** specimen was collected *at the undisclosed location* under account/site *10840001P - Albuquerque Probation* from a client assigned to Officer *Dennison, Amber R.* The specimen was tested *locally* using the testing device *Unknown Device* and also sent to the *national lab* for confirmation testing. The National Testing Lab (NTL) received the specimen on *05/27/2009* and test results came back on *05/29/2009*. Results for 10 individual tests were **2** positive and **8** negative.

Local Positive for Opiates

NIL Positive for Morphine

LTL Import Comments: Substantiated based on the reported medication(s) OXYCODONE, provided by the donor on the Chain of Custody form at the time of collection. Verification of a valid prescription will be the responsibility of the officer..

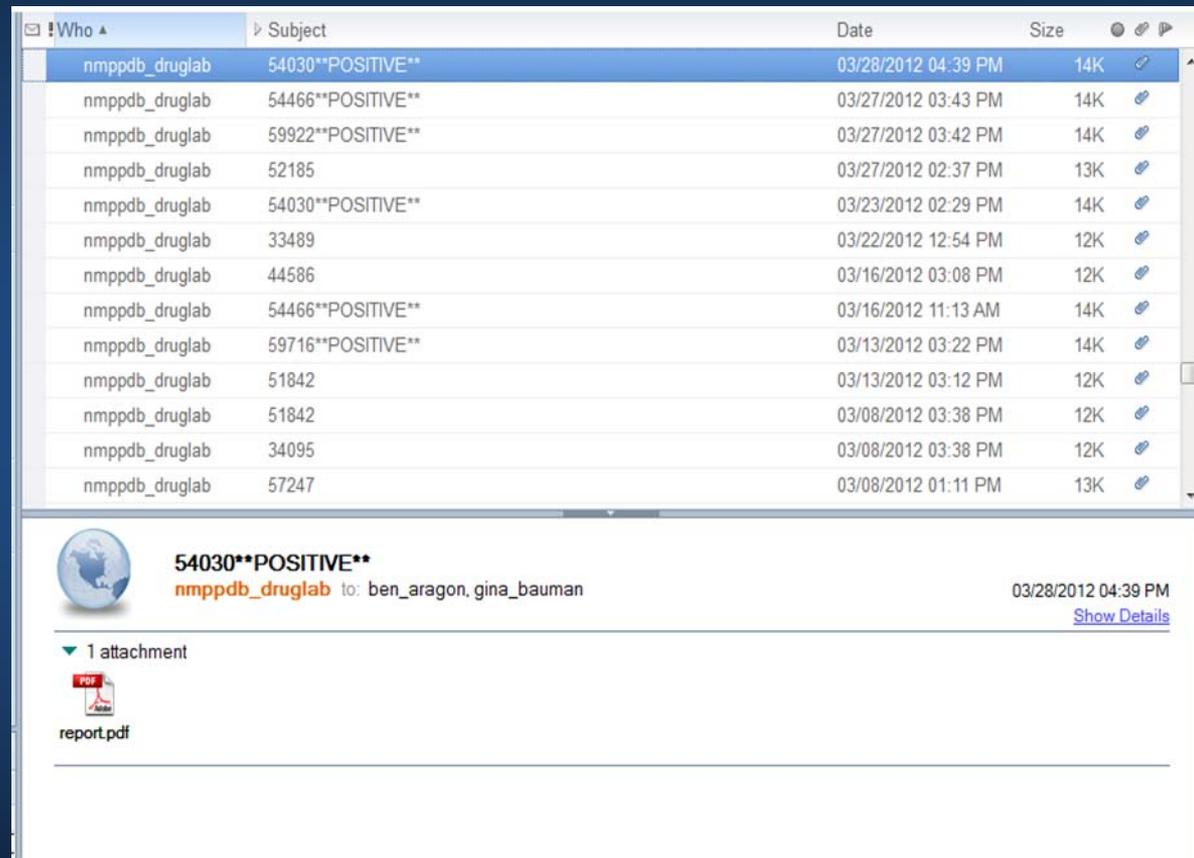
08/01/2012 **Post Conviction: UA-NEG**

Entry in chronos at 21:07 by System Generated: NTL specimen # B02158447 collected 07/25/2012 at Albuquerque Probation returned Negative.

- This communication with PACTS saves the officer time and improves efficiency as manual data entry is no longer required to enter either the collection information or results into PACTS
- Officers can focus on responding to noncompliance issues versus data entry

Positive and Abnormal Tests

- All POSITIVE and ABNORMAL test results will be e-mailed to the officer and the officer's supervisor. Collection sites can be added as an e-mail contact
- This allows the officers to immediately respond to these issues with the defendant/offender



The screenshot shows an email client interface. The top part is an inbox list with columns for 'Who', 'Subject', 'Date', and 'Size'. The bottom part shows the details of an email from 'nmppdb_druglab' with the subject '54030**POSITIVE**'. The email includes a globe icon, the sender's name, a 'to:' field with 'ben_aragon, gina_bauman', the date '03/28/2012 04:39 PM', and a 'Show Details' link. Below the email header, there is a section for attachments, showing '1 attachment' and a PDF icon labeled 'report.pdf'.

Who	Subject	Date	Size
nmppdb_druglab	54030**POSITIVE**	03/28/2012 04:39 PM	14K
nmppdb_druglab	54466**POSITIVE**	03/27/2012 03:43 PM	14K
nmppdb_druglab	59922**POSITIVE**	03/27/2012 03:42 PM	14K
nmppdb_druglab	52185	03/27/2012 02:37 PM	13K
nmppdb_druglab	54030**POSITIVE**	03/23/2012 02:29 PM	14K
nmppdb_druglab	33489	03/22/2012 12:54 PM	12K
nmppdb_druglab	44586	03/16/2012 03:08 PM	12K
nmppdb_druglab	54466**POSITIVE**	03/16/2012 11:13 AM	14K
nmppdb_druglab	59716**POSITIVE**	03/13/2012 03:22 PM	14K
nmppdb_druglab	51842	03/13/2012 03:12 PM	12K
nmppdb_druglab	51842	03/08/2012 03:38 PM	12K
nmppdb_druglab	34095	03/08/2012 03:38 PM	12K
nmppdb_druglab	57247	03/08/2012 01:11 PM	13K

54030POSITIVE****
nmppdb_druglab to: ben_aragon, gina_bauman 03/28/2012 04:39 PM [Show Details](#)

1 attachment

report.pdf

Positive Reports

- The positive/abnormal results are sent in a PDF report which can be printed out or immediately uploaded into PACTS
- Any notes from the chain-of-custody form will be on the report

U.S. Probation & Pretrial Services
 333 Lomas Blvd., NW., Suite 170
 Albuquerque NM, 87102
 Phone:(505)348-2600 Fax:(505)348-2701

Final Copy

Donor:	BYRD, LA-TERRIA TI-SHAWN	Birth:	1/10/1990	Acc #:	586226
Donor #:	OE7691	Age:	22 years	Collection Date:	2/21/2012 14:30
Officer:	Hendley, Michael			Received in Lab:	2/28/2012

Collection Site: OE04 - The Oaks/SV
 District: Oklahoma Eastern Pretrial
 Region: U.S. P&P - Oklahoma Eastern

Soedmen ID OE04-989

Test Name	Result	Units	Flag	Reference Range/Cutoff
PANEL 1				
CREATININE	108.9	mg/dL	NORMAL	Run By: SNH on 2/29/2012 16:52 >15.0
COCAINE			Negative	300
OPIATES			Negative	300
AMPHETAMINES			POSITIVE	1000
AMPHETAMINES			POSITIVE	1000
CANNABINOIDS			Negative	50

Notes: Officers should verify the names of any over-the-counter medications, and secure copies of any prescriptions that the defendant reports to have taken due to a possible substantiated positive.

Reviewed By: _____

Date: _____

Result Reporting Procedures

- Negative Results - filed, PACTS chrono / DTR
- Positive Results - filed, e-mailed, PACTS chrono / DTR
- Abnormal Creatinine - filed, e-mailed, PACTS chrono / DTR
- No Test - filed, e-mailed, faxed to collection site, end of month (EOM) report

U.S. Probation & Pretrial Services Final Copy
333 Lomas Blvd., NW., Suite 170
Albuquerque NM, 87102
Phone:(505)348-2600 Fax:(505)348-2701

Donor: **DOE, J** Acc #: **100101**
Donor #: **JDOE** Birth: **9/9/1999**
Officer: **Phillips, Gary** Age: **7 years** Collection Date: **5/31/2007 16:20**

Collection Site: **CO01 - Denver Office/P**
District: **Colorado Probation**
Region: **U.S. P&P - Colorado**

Specimen ID: **CO01-697**

Test Name	Result	Units	Flag	Reference Range/Cutoff
PANEL 1 <i>Run By: BC on 6/7/2007 16:02</i>				
CREATININE	64.2	mg/dL	NORMAL	>15.0
COCAINE			Negative	300
OPIATES			Negative	300
AMPHETAMINES			Negative	1000
CANNABINOIDS			Negative	50

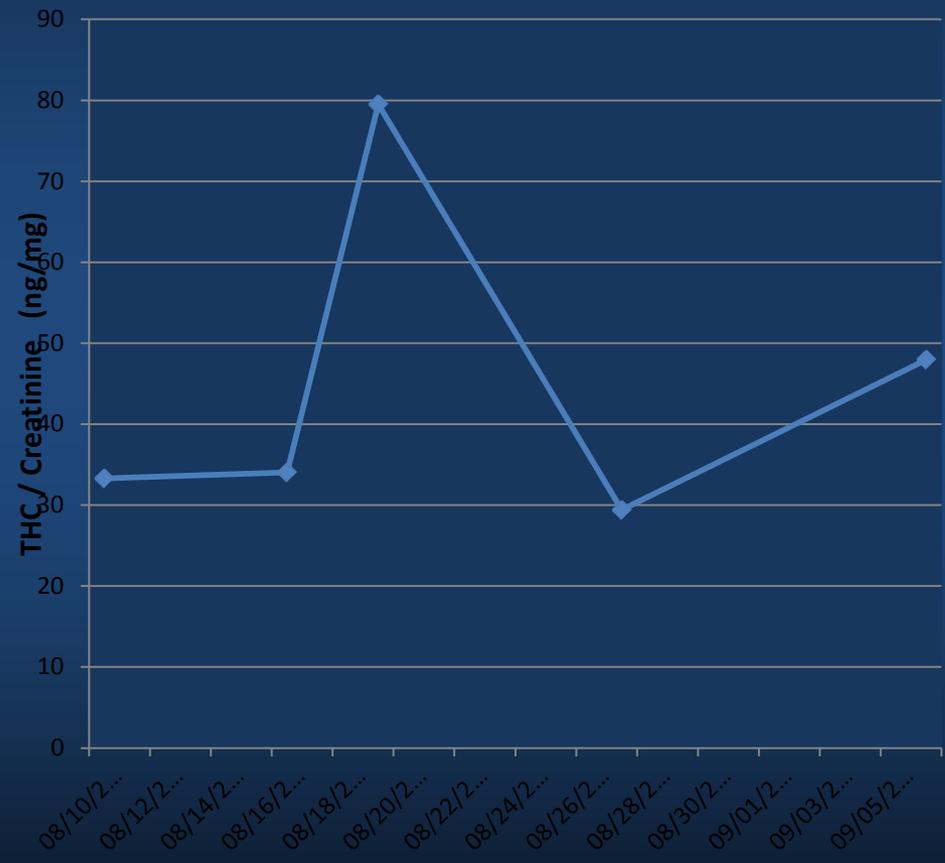
Notes: DEFENDANT'S DOB IS 4/3/77

Reviewed By: _____ Date: _____

Originally Printed On: 6/18/2007 9:28 Accession: 100101 Donor ID: JDOE
Printed: 6/18/2007 9:37 Page 1 of 1 Lab Results For: J DOE

Challenges to Positive THC Tests

- In cases where the defendant/offender challenges a positive THC result, lab staff will compare normalized THC values and prepare a graph for court hearings
- If required, the drug lab staff can travel to testify in court



Urine Collection and Chain of Custody Procedure

Questions may be directed to:

Drug Lab Assistants

- Melodie Wacker
- Janean Perea
- Stephanie Dameron
- Jacqueline Daughtry

Drug Lab Administrative Analyst

- Patricia Rodriguez

505-348-2715 or 505-348-2734

Email: nmppdb_Druglab@nmcourt.fed.us



SWEAT PATCH TESTING

- Sweat patch testing is ordered in unique cases – (UA testing is generally the preferred method of testing). Some examples of when such testing would be ordered:
 - Client lives a long distance from testing site and it is easier to have the patch applied/removed at the time of weekly counseling services
 - Client is incapable of calling the CAP line daily
 - Client needs 24/7 testing to stay clean



SWEAT PATCH TESTING (CONT'D)

[Pharm Chem sweat patch videos](#)



SUPPLIES

- To order UA supplies email or call Leny:

Email address is:

Lenayda_Estrella@canp.uscourts.gov

Phone number is (415)436-7568

Fax number is (415)581-7401

Please remember to mail, fax, or scan and email your packing lists to Leny, as well.



WHERE TO FIND MORE INFORMATION AND HOW TO REACH US

ND/CA website address:

<http://www.canp.uscourts.gov>

Link titled “Vendors” will include a copy of today’s power point presentation; a link to a list of phone numbers and email addresses for officers; a copy of the UA collection power point presentation; a link to the PharmChem sweat patch website which includes instructional videos; and more specific billing instructions.



QUESTIONS?

Thank you for coming – we look forward to working with you.

